



2020 AAMC Joint Professional Development Conference: Graduate Research Education and Training (GREAT) Group and Group on Women in Medicine and Science (GWIMS)

September 10-12, 2020
Swissotel Chicago, Chicago, IL

Call for Meeting Session Proposals

Submission Deadline: January 6, 2020 11:59 pm PST

The Joint GREAT Group (including the PhD, MD-PhD and Postdoctorate) and GWIMS Professional Development Conference Program Committee invites proposals for concurrent sessions at the 2020 conference. The meeting will take place September 10-12, 2020 in Chicago, IL.

This unique joint meeting among faculty and administrative leaders of biomedical PhD, MD-PhD, postdoctoral programs, and advocates for women's advancement and leadership in science and medicine aims to explore new opportunities for synergy between these communities. Specifically, this meeting will focus on strategies and solutions to address issues at the intersection of gender equity, biomedical training, and the biomedical workforce at large.

Presenting at the conference enables the sharing of knowledge, experiences, ideas, and information, and bolsters your professional scholarship portfolio. Submit a proposal to share your strategies and solutions. Presentations should support the themes as outlined below.

We encourage you to reach out to the GWIMS and GREAT Group communities to propose innovative sessions. Collaborative sessions developed jointly across GWIMS and the GREAT Group will be given priority and strong consideration. Contact us for help in coordinating with your local members across groups.

Submissions can either be designed to:

1. Address overlapping issues and/or topics important to both GREAT Group and GWIMS communities.
2. Address specific issues and/or topics focused on either community.

The Program Committee reserves the right to suggest proposal consolidation across individual submissions where appropriate.

Submitting a Proposal for a Concurrent Session:

Concurrent sessions will be allotted 60, 75, or 90 minutes, including discussion time. You may request a session length appropriate for your proposal. Final session length determinations will be assigned once a session is accepted. It is recommended that your proposal be prepared in Microsoft Word then pasted into the corresponding online section.

Please remember that the submission does not need to be finalized in one attempt, you have the ability to save and return to your submission at a later date. You can access your proposal online at any time prior to the submission deadline of **January 6, 2020**.

Please note: Your acceptance of an invitation to present an approved session proposal requires a commitment to attend the meeting and to help organize and/or present at the session. Note that session proposal submitters/speakers are responsible for their own costs associated with meeting registration and travel.

Decisions on session proposal acceptance will be announced in **February 2020**.

The program committee invites proposals for concurrent sessions at this joint meeting within the following focus areas relevant to one or both Groups:

1. **Transitions**
2. **Resiliency**
3. **Culture and Climate**
4. **Other Emerging Topics of Interest**

Session proposal submissions are intended to be inclusive of, not limited to, the suggested categories above.

Below are *JUST SOME EXAMPLES* of issues that may be addressed in each area of focus. Depending on the content of your submission you may find that a topic below fits better into a different theme.

Topic Areas	Examples
Transitions	<ul style="list-style-type: none">• Career Transitions/Challenges• Career Development & Exploration<ul style="list-style-type: none">• Professional Skills: writing, data and concept visualization (requires software literacy), speaking, storytelling, teaching, teamwork and leadership, conflict resolution• Career counseling: Preparing for multiple careers (academic and nonacademic), staging of career preparation• Developing the next generation of leaders<ul style="list-style-type: none">• Supporting/promoting equity of women and

	<ul style="list-style-type: none"> • underrepresented populations in leadership across health systems/academic institutions • Gaps in representation at higher faculty ranks and leadership positions (of women and PhDs) • The Changing Academy <ul style="list-style-type: none"> • The shifting landscape for women and research faculty in academic medicine • Gender equity in medicine to affect change
Resiliency	<ul style="list-style-type: none"> • Resilience and wellness <ul style="list-style-type: none"> • Promoting wellness and addressing burnout • Addressing sexual and gender harassment in academic medicine • Training and educational programs • Mental Health • Financial Resiliency
Culture and Climate	<ul style="list-style-type: none"> • Diversity, Equity & Inclusion <ul style="list-style-type: none"> • Training and educational programs • Interpersonal professional relationships • Effects of institutional/organizational change • Implications for program admissions • Outreach and strategic partnerships • Inclusive and Safe Environments <ul style="list-style-type: none"> • Addressing microaggressions through bystander intervention training • Compliance and Risk Management <ul style="list-style-type: none"> • Sexual and gender harassment • Professionalism in the laboratory environment • Allyship • Organizational Policies, Practices and Procedures • Advocacy • Teaching & Mentoring
Other Emerging Topics of Interest	<ul style="list-style-type: none"> • Administration of Research Training • Training Outcomes Assessment • Training Methods • Curriculum & Competencies • Caregiving

Session Proposals:

Fields in the online submission form include:

- Submission Title (Session Title)
- Theme
- Focus Area
- Session Learning Objectives (Minimum 2 Learning Objectives Required)
- Session [Type/Format](#) (e.g. Panel Discussion, Debate, Workshop or Breakout Session, Think Tank or Buzz Group, Fishbowls, Case Studies,

Peer-to-Peer Round Table Discussion, Paper, Birds of a Feather or Idea Exchanges, Lightning Talk or Ignite)

- Speakers (First Name, Last Name, Title, Institution/Organization, Email Address, AAMC Constituent Group Affiliation, Role in Session)
- Short Session Description (Provide a short description of your proposal. This description will appear in the final meeting program and should be descriptive and thought-provoking. **Maximum 100 Words**)
- Detailed Session Description (Provide a detailed description of your proposal. This description will be used by the reviewers to evaluate your proposal. Please indicate preferred session duration (60, 75, or 90 minutes). **Maximum 300 Words**)
- Instruction Strategies and Activities (Please describe instructional strategies and audience participation activities. **Maximum 100 Words**)

Review Process

The Joint GREAT Group and GWIMS Professional Development Conference Program Committee will review and evaluate submissions based on the following criteria noting alignment with theme/focus areas, appropriate session format, a clear plan for content delivery, and a suitable level of audience interaction and activity:

- **Relevance:**
Proposal is applicable to GREAT Group and GWIMS audiences and is associated with **focus areas** of interest as stated in the call for proposals.
- **Method of Teaching and Audience Participation:**
A clear plan has been identified for content delivery and is found to be appropriate for the time allotted. Emphasis is placed on engagement through small group exercises, networking, and sharing of tools and other experiential learning methods or interactive activities. Presentation and engagement should spark discussions and deliver strategies, best practices and solutions that appeal to attendees across the continuum.
- **Definition of Objectives:**
Proposal has clear and obtainable learning objectives. (Resource available [here](#))
- **Outcome Measures:**
Proposal has evidence of implementation, demonstrated impact and/or practical strategies. If outcome has not been measured then activity should have a clear purpose, plan, process and description of how the initiative will be evaluated with intended/projected results.

- **Quality of Content:**
Proposal is thoughtfully constructed, includes required submission elements and follows a logical flow.
- **The Committee will also consider:**
 - Transferability/Adaptability
 - Innovation, creativity, and originality
 - Significance for advancing current or developing novel training models and/or practices

**Submission Deadline:
January 6, 2020 11:59 pm PST**

Planning Committee decisions will be emailed to the primary submitter in February 2019.

On behalf of the 2020 AAMC GREAT Group and GWIMS Joint Professional Development Conference Program Committee, thank you!

We look forward to welcoming you to Swissotel Chicago, Chicago, IL from September 10-12, 2020!

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Questions? Contact: greatwims@aamc.org