**ASLA 2020 Conference on Landscape Architecture Presentation Submission**

**Field Session**

**PROPOSAL REQUIREMENTS**

**Session Title**Titles should describe the content and relevance of the presentation in 12 words or less. The title should also be provocative and appealing to the prospective audience

**Session Marketing Statement**

The marketing statement should provide a clear summary of the content of your session. Do not include the title or speakers’ names.

(50 words max.)

**Session type** (select one)

Field session

**Track** (select one)

Business of the Business

Climate Change and Resilience

Design

Equity, Diversity & Inclusion

Historic Preservation

Leadership & Career Development

Materials, Specifications & Specifications

Parks & Recreation

Planning

Residential

Sustainability

Technology

Transportation

Urban Design

**Target Audience** (select multiple)

Public Practitioners

Emerging Professionals

Small Business/ Sole Practitioner

Firm Leader

Project Manager/ Mid-Career Professionals

Design-Build

**Instructional Level** (select one)

Intermediate

Advanced

**Health, Safety, and Welfare** (select one)

Yes

No

**Panel Equity, Diversity, and Inclusion**

Sessions benefit most when designed with a panel that includes multiple voices with varying points of view. Examples of diverse panel representation include speakers from diverse backgrounds, representatives from allied organizations, collaborative partners from other design disciplines, clients, competitors, researchers, commercial vendors, specifiers, practitioners, educators, etc.

(175 word max)

**Learning Outcomes**

Four unique learning outcomes are required for each session. Each learning outcome should clearly and concisely describe what the attendee will learn in one sentence. Six learning outcomes are required for a deep dive.

(30 words max each)

1. Learning objective 1
2. Learning objective 2
3. Learning objective 3
4. Learning objective 4

**Session Outline**Session outlines should demonstrate a clear and concise plan.

**Takeaway**Identify key ideas, skills, or knowledge an attendee can apply in practice following the session.

**Field Session Timetable**

Provide a comprehensive timetable, including each of the sites that will be visited, the time allotted for each location, and travel time.

**Field Session Planning Questions**

Consider the [field session planning questions](https://www.conferenceabstracts.com/uploads/HelpAssets/settingsHelp/ScorecardLink-11666-%284%29.pdf) when submitting your proposal.

**Field Session Fees**

Are there any other fees that need to be calculated in to the per-person cost of the field session?

**Sources**

Please list 4-6 references to source materials that inform your session. These can include web pages, articles from periodicals, books, etc.

**Speaker(s)** (each speaker is required to complete an online biography)

**TIMELINE**

**December 10, 2019** Call for Presentations Opens

**January 23, 2020** Deadline for submitting proposals (11:59 PM PST)

**February 2020** ASLA Annual Conference Education Advisory Committee (ACEAC) evaluates proposals and makes recommendations

**March 20 – 31, 2020** Selection notification sent to submitters

**October 2-5, 2020** ASLA Conference on Landscape Architecture