



CWEA

Annual Conference 2019 Proposal Site Instructions

[ALL proposals must be submitted online by midnight PST on Sunday, September 02, 2018 \(click for link\).](#)

The last section of this document contains screen-shots of the proposal site process for the **CWEA Annual Conference 2019 (AC19)** to be held in Palm Springs from Tuesday, April 9 - Friday, April 12, 2019. Before you proceed to the [submittal site](#), please make sure you have the following information handy, depending on the type of proposal you are submitting (for more information on these session types, see [Annual Conference Session Types](#)):

- **Education Session Proposals**

This category features Workshops, Technical Sessions, Panel Discussion Sessions, and Invited Speaker Sessions. [Sample proposals](#) are also available to help get you started. Information you will be asked to submit includes:

1. Proposal Collaborators - others that were involved in developing this proposal (optional)
2. Session Presenters – person/people who will be presenting at the conference should your proposal be accepted. This could be you, someone else, or a few people. You will need their full name and email address at a minimum. Other information such as organization name, bio, photo, etc. for the presenters can be input by you, or you can send a message to the presenter asking them to update their information. All required information for each presenter must be input before you can finalize and submit the proposal.
3. Education Session Info –
 - Challenge Area (can be selected from a drop-down list). Challenge Areas descriptions can be found [here](#).
 - Level of Session Content
 - Industry Practice Area(s)
 - Session Synopsis (this synopsis will be used to review/select proposals, but will not be shared in annual conference marketing materials or with conference participants)
 - Session Marketing Description (to be published in the conference brochure, website and onsite guide)
4. Participant / Learner Outcomes - 3 learning objectives that are clear, measurable, and achievable.
5. Additional Session Information –
 - Participant Engagement Strategies (how you will engage the participants during your presentation. A list of strategies is available in the proposal site)
 - Session Length
 - Previous Delivery / Presentation of this Session question

- **Exhibit Hall Related Proposals**

This category includes Innovation Learning Center as well as guided Exhibit Hall Tours, both of which will be held in the exhibit hall. Information you will be asked to submit includes:

1. Proposal Collaborators - others that were involved in developing this proposal (optional)
2. Session Presenters – person/people who will be presenting or leading a tour at the conference should your proposal be accepted. This could be you, someone else, or a few people. You will need their full name and email address at a minimum. Other information such as organization name, bio, photo, etc. for the presenters can be input by you, or you can send a message to the presenter asking them to update their information. All required information for each presenter must be input before you can finalize and submit the proposal.
3. Description and Topic Selection –
 - Topic (can be selected from a drop-down list). Exhibit Hall topic list can be found in the middle of the document linked [here](#).
 - Session Marketing Description (to be published in the conference brochure, website and onsite guide)
4. Exhibitor Status for AC19 - Learning Center Only question about Exhibit Hall booth purchase

- **Other Proposals**

If you have a new idea for a conference session, you may submit your proposal using the Other session type. Information you will be asked to submit includes:

1. Proposal Collaborators - others that were involved in developing this proposal (optional)
2. Session Presenters – person/people who will be presenting at the conference should your proposal be accepted. This could be you, someone else, or a few people. You will need their full name and email address at a minimum. Other information such as organization name, bio, photo, etc. for the presenters can be input by you, or you can send a message to the presenter asking them to update their information. All required information for each presenter must be input before you can finalize and submit the proposal.
3. Session Info for Other Type Proposals –
 - Level of Session Content
 - Industry Practice Area(s)
 - Session Synopsis (this synopsis will be used to review/select proposals, but will not be shared in annual conference marketing materials or with conference participants)
 - Session Marketing Description (to be published in the conference brochure, website and onsite guide)
 - Description of challenge area
4. Participant / Learner Outcomes - 3 learning objectives that are clear, measurable, and achievable.
5. Additional Session Information –
 - Participant Engagement Strategies (how you will engage the participants during your presentation. A list of strategies is available in the proposal site)
 - Session Length
 - Previous Delivery / Presentation of this Session question

For questions on AC19 or information requested in this call for proposals, please contact Monica Myhill, CWEA Director of Education, by phone: 510-746-7403 or email: mmmyhill@cwea.org.

For technical questions or assistance using this online platform, please contact CadmiumCD Technical Support at 887.426.6323 or email Help@ConferenceAbstracts.com.

SESSION PROPOSAL REVIEW CRITERIA

Submitters should review the full Call for Proposal requirements to assure that all questions are answered as directed. Session proposals that are not submitted in accordance with the published requirements will not be accepted.

The AC19 Education Program Team and CWEA Technical Committee Leaders will select session proposals of interest and may contact potential speakers for more information. Please note that application submittal does not guarantee selection.

All sessions must be educational in nature, unbiased and avoid direct or indirect promotion of any particular product or service.

Session proposals will be peer-reviewed and evaluated using the following criteria:

- Clarity & Quality of Proposal
- Connection to AC19 Challenge Area
- Content Can Be Immediately Applied in Workplace

CWEA has assembled a diverse AC19 Education Program Team (EPT) who will assist in the education program design; selection of speakers, themes and topics; and coaching of speakers. To ensure that the program content is timely, relevant and optimally targeting our attendees' needs, the EPT will select from submissions received during the Call for Proposals and identify gaps, if any, which the EPT will address through additional content development strategies.

CONFERENCE TRACKS AND TRACK FACILITATORS

Multiple sessions covering the same or similar Team Challenge Area or Professional Challenge Area will be placed together in a morning or afternoon track. Track Facilitators, determined November – January, will be working with you to:

- Before the conference: help finalize the participants' experience, engagement and learning as well as the process, organization and flow of a session
- At the conference: facilitate the participant's learning experience and bring cohesiveness to the sessions within their track

If you are interested in serving as a Track Facilitator, please find more information the role and responsibilities and [indicate your interest here](#). The sign-up site for Track Facilitators to select specific tracks will open in December.

IMPORTANT SPEAKER MILESTONES AND DEADLINES

- Call for Proposals due by 12 midnight PST on Sunday, September 2, 2018
- Speaker Notification – November 2018
- Access/Log into Speaker Platform to Start Speaker Tasks – November 2018
- Speaker Training and Coaching Opportunities - January to April 2019
- Register for Conference and Pay Speaker Rate (40% discount off member rate) – Early March 2019
- Submit Final Session Materials (PowerPoint Presentations and/or Handouts) – Late March 2019

SPEAKER COMPENSATION

Selected speakers will be notified in November and are responsible for all conference related expenses, including travel and lodging expenses. Speakers are required to register for the conference at either the full-conference discounted speaker rate or a one-day conference discounted speaker rate (on the day of their session) - unless an exception is granted by CWEA staff. Speakers will receive a 40% discount off the member early bird registration fee. Registration will open in January 2019.

BRAIN-BASED LEARNING: TOOLS & TIPS

CWEA strives to provide training opportunities that use current adult learning approaches based in science and research – what we call “Brain-Based Learning”. This Brain-Based Learning approach includes:

- Content oriented toward challenges faced by the target audience (*thus our focus on challenge areas for AC19*)
- Learning experiences that have observable and measurable learner outcomes (*thus our request that you provide 3 learner outcomes for each session proposal*)
- Content that a participant / learner can immediately apply the learning back in the workplace
- Interactive session delivery style for a targeted audience, not your typical lecture or talking head

Check out the following webinar and resources that can assist you in designing and developing your session proposal(s).

Brain Based Learning Webinar

- Live 60-Minute Webinar on Wednesday, August 22, 2018 at 10 am PST by Wendy Wert, P.E., BCEE, Environmental Engineer, LACSD – to [register click here](#)

Speaker and Track Facilitator Training

- [Recording of February 2018 training/webinar](#) (1 hour and 21 minutes)

Short Videos

- [Science of Learning](#) (15 minutes)
- [Lecturer to Facilitator](#) (12 minutes)
- [Passive Listener](#) (16 minutes)
- [Creating Stellar Presentations](#) (8 minutes)
- [Making Learning Stick](#) (9 minutes)

Additional Handouts and Resources

- [Questions to Ask About Audience](#)
- [Content Development](#)
- [10 Questions to Consider](#)
- [Presentation Techniques](#)
- [Quick Tip Visuals](#)

PROPOSAL SUBMISSION SITE SCREEN-SHOTS

Following are screen-shots of what you will encounter in the online proposal site. Your experience may vary depending on if you already have an account, you are proposing a different type of session, etc.

The screenshot shows a login interface with an orange header bar containing the text "Log in to the Proposal ScoreCard". Below the header, the page is divided into two main sections. The left section, titled "New Users" in orange, includes a blue speech bubble icon and the text "Click 'Join Now' to begin your first submission." Below this is a grey button labeled "Join Now". The right section, titled "Already a User?" in orange, features a user icon and a key icon to the left of two stacked input fields labeled "Email Address" and "ACCESS KEY". Below these fields is a link that says "Lost your access key? or Need help?". At the bottom right of this section is a grey button labeled "Login". At the very bottom of the page, centered, is the text "Questions? Organizer: Monica Myhill - mmmyhill@cwea.org / (510) 746-7403".



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Abstract ScoreCard

Conference Details | Technical Support



ACCOUNT PROFILE

Create Account



Please complete the information below and then press the 'Create Account' button.
 You will be the contact person for all information that you submit using this account.



Personal Details

Prefix

First Name *

Middle Initial

Last Name *

Suffix



Mailing Address

Address Line 1

Address Line 2

Address Line 3

City *

State

Zip

Country



Contact Details

Office *

Mobile Phone *

Fax

Email *



Administrative Assistant (they will be copied on all submission emails)

Name Telephone Email

☐ Not applicable


Professional Information

Title *

Company / Organization / Institution *

Create Account

* indicates required field



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Privacy Notice

Please carefully read the text below and then indicate your consent at the bottom of the page.



Summary

We are collecting your personal data on behalf of California Water Environment Association to allow them to manage the submission, review, selection, and scheduling process for your conference submissions, awards, or grants through our platform. We may share your information with California Water Environment Association's vendors related to registration, membership and 3rd party analytics services.



Full Text (version 843-5653-322)

1. What we need

Our Personal Data Protection Policy governs the use and storage of your data. You can see our Privacy Policy at <https://www.cadmiumcd.com/cadmiumcd/privacy.asp>. The terms personal data and personally identified data are used interchangeably. California Water Environment Association is a Controller of the personal data you (data subject) provide us. CadmiumCD is its Processor. The following types of personal data we collect from you on behalf of a Controller, may include, however are not limited to: Full name, telephone number, position, organization, credentials, membership, member number, login name, department, role, biography, and digital identity (photo).

2. Why we need it

We need your personal data in order to allow the Controller to manage the submission, review, scheduling or administration of your information through our software systems.

3. What we do with it

Your personal data is processed in Forest Hill, Maryland located in the United States. Hosting and storage of your data takes place in the Rackspace Cloud which has a global footprint and in our dedicated Rackspace Servers which are located in the United States. As requested by California Water Environment Association, we may share your information with California Water Environment Association's vendors related to registration, membership and 3rd party analytics services.

4. How long we keep it

According to our Data Retention Policy we will keep your personal data for a period of 6 years from the last date we process your data on behalf of the Controller. After this period, your personal data will be irreversibly destroyed or anonymized. Any personal data held by us for marketing and service update notifications will be kept by us until such time that you notify us that you no longer wish to receive this information.

5. What are your rights?

Should you believe that any personal data we hold on you is incorrect or incomplete, you have the ability to request to see this information, rectify it or have it deleted, upon approval by the Controller. Please contact us through data subject access request form found on our website at <https://cadmiumcd.com/mydata>.

In the event that you wish to complain about how we have handled your personal data, please contact Data Protection Administrator at privacy@cadmiumcd.com or in writing at

CadmiumCD
c/o Data Protection Administrator
19 Newport Drive, Ste. 101
Forest Hill, MD 21050

Our Data Protection Administrator will then look into your complaint and work with you to resolve the matter.



Consent

☐ I have reviewed the privacy notice below and consent to the processing of my data. I am aware and I was informed that I may withdraw my consent at any time by completing the DATA SUBJECT CONSENT WITHDRAWAL FORM at <https://cadmiumcd.com/mydata>.

Please type your full name on the line above.



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EVENT INFORMATION

[CWEA Annual Conference 2019](#)

Location: Palm Springs Convention Center and
Renaissance Hotel

Palm Springs, California

Dates: April 9-12, 2019

 [Contact the Event Organizer](#)



YOUR PROFILE

Wonder Woman

DC Comics

Logins: [Log Out](#)

 [View / Edit Your Profile](#)



SUBMIT FEEDBACK

We always welcome feedback,
and we want to hear what you
like and what can be improved.

 [Feedback Form](#)



PROPOSALS (you have 0 complete proposals, 0 incomplete proposals and 0 withdrawn proposals)



[Click here to begin a new Proposal](#)



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START A NEW PROPOSAL

Continue



Enter your submission title below and click "Continue".

Presentation Title

What is the presentation title in 10 words or less?

Your title should capture the topic that will be covered. CWEA reserves the right to modify the session title to fit our marketing style and format guidelines for the purpose of the website and onsite guide.

0 words (15 max)

0 characters (200 max)

Session Submission Type


Select one...




[View descriptions of the categories here.](#)

Continue


* indicates required field



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START A NEW PROPOSAL

Enter your submission title below and click

Presentation Title

What is the presentation title in 10 words or less?


Your title should capture the topic that will be covered. CW for the purpose of the website and onsite guide.

Session Submission Type

Select one... *

[View descriptions of the categories here.](#)

Continue



Session Submission Type Descriptions

Workshop

Are participant-centered, highly interactive and may include some participant pre-work. Participants engage in participatory discussions, interactive exercises, learning activities and/or case studies on a particular subject or skill that can immediately be applied back in the workplace. Can be full-day (5-6 hours) pre-conference workshops or half-day (2-3 hours).

Technical Session

Presented by industry professionals who share case studies, lessons learned and overviews of technologies and design strategies. Cover one topic in depth, rather than an overview of many topics. Participants may engage in participatory discussions, interactive exercises, learning activities and/or are given time to ask questions and discuss the content with the presenter and peers. Track Facilitator will be present to help guide and encourage questions and discussions. Are typically 50-minutes in length with 1 or 2 speakers.

Panel Session

Facilitated 50-minute discussion about a specific topic, issue or hot

CLOSE

* indicates required field



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Proposal Title: Super Hero Life Lessons

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TASK LIST

Please click on each task below to enter the requested information.



Once completed, the task will then appear with a large **green check mark**.

After you have completed all of the tasks below, select "Save Submission".

To WITHDRAW your submission, click the "Proposal Status" line below to edit.

Proposal ID: [528444](#)

[Super Hero Life Lessons](#)

Session Submission Type: [Workshop](#)

Proposal Status: [Active](#)

[Save Submission](#)

1. [Proposal Collaborators](#)

Click here to add collaborators to this submission or to skip this section.



2. [Session Presenters](#)

Click here to add the presenters to this submission.



3. [Education Session Info](#)

Click here to provide the topic and description.



4. [Participant / Learner Outcomes](#)

Provide 3 learning objectives that are clear, measurable, and achievable.



5. [Additional Session Information](#)

Please answer the following questions.



6. [Proposal Agreement](#)

Click here to read and sign the speaker agreement.

[Save Submission](#)

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Save Collaborators

PROPOSAL COLLABORATORS

Was anyone else involved in developing this proposal? If yes, please list others that were involved in developing this proposal.

A proposal collaborator may or may not be involved in presenting this session onsite at the conference. Another question on this form will ask for session co-presenters.

If you do not have any proposal collaborators, simply click the 'Save Collaborators' button at the top of the page.

Add your collaborators.

0 collaborators added.

Collaborator List (Records: 0)

 [ADD NEW COLLABORATOR](#)

Name

Nothing was found

Save Collaborators



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SESSION PRESENTERS

[Save Presenters](#)


Thank you for adding a new presenter. You can click their name to edit their details, or click the blue 'communication' icon to the left of their name in order to invite them to fill out their profile for this submission.

Please create the list of presenters for this submission.

To add a presenter:

- Type the presenter's first name, last name, and email address.
(You will indicate who will be the primary presenter in a following task)
- Click 'Add Presenter.'

To complete a presenter's profile:

- Option 1:
 - Click on the presenter's name to complete their profile. You will need to provide their title, organization, city, office phone, mobile phone, email address, biography and presentation experience.
 - A **green check mark** indicates a complete profile.
 - Once the profile is complete, click 'Save Presenters' to complete the task.
- Option 2:
 - Click on the blue "conversation bubble" to have the system send this presenter an email that allows him/her to provide his/her own info.
 - You will need to monitor the completion of this info in order to complete this task. As the proposal submitter, you will be responsible for providing this info or having the presenter complete this.

Presenter(s)			
1			
Wonder Woman, Princess Diana of Themyscira, DC Comics			
Role: Presenter			
2			
Super Man			
Role: Presenter			
	<input type="text"/>	<input type="text"/>	<input type="text"/>
Add Presenter			

[Save Presenters](#)



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PRESENTER DETAILS

Continue . . .



Please complete as much of the information as you can and then press the 'Continue' button.



Personal Details

Prefix

First Name *

Middle Initial

Last Name *

Suffix



Mailing Address

Address Line 1

Address Line 2

Address Line 3

City *

State

Zip

Country



Contact Details

Office Phone *

Mobile Phone *

Fax

Email *



Professional Information (as it will appear on conference materials)

Title *

Department

Company / Organization / Institution *



Biography

Please provide a 100 word or less biography.

Keep biographies simple and brief yet list pertinent experience, employer, position/role, specialty, education, etc. Biographies should be written in complete sentences, will be shared on the conference website and will be used to introduce speakers before the session.

If you do not have this information yet, please enter n/a.

0 words (100 max)

0 characters



Past Presentation Experience

Please provide information on your past speaking experiences. Be sure to include info on your presentation topic, when you presented, where you



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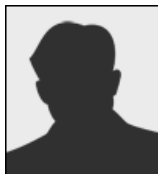


PHOTO

[Continue](#)



Please upload a digital image (a high-resolution, professionally produced portrait, if possible) for use in marketing materials.



Select an image file on your computer (4MB max):

No file chosen

By uploading a photo of yourself, you certify that you have the right to distribute the image and you release it for use on the program materials for the event.

☒ ☐ I do not have a photo to upload at this time.



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EDUCATION SESSION INFO

[Continue](#)

[Click here](#) to view the different challenge areas and some of the topic area of interest. Please complete the required fields below to continue.

Presentation Title

What is the presentation title in 10 words or less?

Your title should capture the topic that will be covered. CWEA reserves the right to modify the session title to fit our marketing style and format guidelines for the purpose of the website and onsite guide.

*

4 words (15 max)

20 characters (200 max)

Challenge Area, Topic, or Other

For more info on the challenge areas, practice areas and topics we are seeking,

*

(the topics above are scheduled for the conference but if you wish to pitch a new idea you can enter the topic here)

Level of Session Content

Please check the participants' career or experience level that your session is geared towards. Please select one answer only.

*

Industry Practice Area(s) *

Which practice areas or fields does your proposal most relate to? Please check all that apply.

- ☐ Biosolids
- ☐ Collection Systems
- ☐ Communication and Outreach
- ☐ Electrical Instrumentation and Mechanical Technology
- ☐ Engineering and Research
- ☐ Laboratory
- ☐ Leadership
- ☐ Operation and Maintenance
- ☐ Pretreatment Pollution Prevention and Stormwater (P3S)
- ☐ Safety
- ☐ Water reuse
- ☐ Other

Primary Presenter:

This will be the main contact if this proposal is selected



Proposal Title: Super Hero Life Lessons

Session Synopsis

Please provide a summary of your proposed session that describes the session, includes general background info and explains why the session should be selected for the 2018 conference.

This synopsis will be used to review/select proposals, but will not be shared in annual conference marketing materials or with conference participants.

(500 word limit)

0 words (500 max)
0 characters

Session Marketing Description

In 50 words or less, provide a summary description that will be included in the conference brochure and website.

CWEA reserves the right to modify the marketing description to fit our marketing style and format guidelines for the purpose of the brochure, website and onsite guide.

To view sample marketing descriptions, [click here](#).

0 words (50 max)
0 characters

Continue



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PARTICIPANT / LEARNER OUTCOMES

Continue

List 3 participant/learner outcomes for your session by completing the phrase "after participating in this session, participants will be able to."

A learner outcome starts with an action verb and captures the knowledge, skills and/or abilities participants will be able to perform following the session back in the workplace. Strong learner outcomes are observable, measurable (you can evaluate them immediately upon leaving the session) and can be actively done by the participant.

Please avoid beginning a learner outcome with understand, learn or know. To view a list of possible starting action verbs, [click here](#). To view sample learner outcomes, [click here](#).

1

Learning Objective

Complete the sentence, 'After participating in this session, participants will be able to...' Use action words to begin this learning objective, such as list, describe, define, demonstrate, conduct, etc.

After participating in this session, participants will be able to...

10 words (30 max)

59 characters

2

Learning Objective

Complete the sentence, 'After participating in this session, participants will be able to...' Use action words to begin this learning objective, such as list, describe, define, demonstrate, conduct, etc.

After participating in this session, participants will be able to...

10 words (30 max)

59 characters

3

Learning Objective

Complete the sentence, 'After participating in this session, participants will be able to...' Use action words to begin this learning objective, such as list, describe, define, demonstrate, conduct, etc.

After participating in this session, participants will be able to...

10 words (30 max)

59 characters



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* indicates required field



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ADDITIONAL SESSION INFORMATION

[Continue](#)

Please answer the required fields below to continue.

1 Participant Engagement Strategies

How will you engage the participants during your presentation? What learning techniques will you utilize? Please mark all that apply or you would be willing to consider.

If you are unsure of how to incorporate one or more of these learning techniques into your session, never fear! [Check out these resources](#). Conference presenters will be provided additional speaker training opportunities between August 2018 and March 2019.

- ☐ Case study
- ☐ Electronic polling or body voting
- ☐ Group brainstorming
- ☐ Lecturette (10-15 speaker content minutes, then audience activity such as questions and answers or small group discussion, then 10-15 speaker and then activity again)
- ☐ Problem solving scenarios
- ☐ Questions and answers during, throughout and at end of session
- ☐ Role playing or exercise simulation
- ☐ Small group discussions (done by table group, triad group, or pair)
- ☐ Other Engagement Strategy

2 Other Engagement Strategy

If you selected OTHER ENGAGEMENT STRATEGY in the question above ,please specify:

3 Session Length *

What is the ideal length of your session?

Select one ... ▼

4 Other Session Length



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5 Previous Delivery / Presentation of this Session

Will this session or a similar session be given before the CWEA Annual Conference 2019?

Select one ... ▼

6 Previous Delivery / Presentation of this Session

If you selected YES to the question above, please indicate when this session will be given:

7 Did a CWEA volunteer leader, member, or staff person ask you to submit this proposal? *

Select one ... ▼

8 If you selected yes to the question above, please list their name, organization, and role at CWEA:

Continue



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Proposal Title: Super Hero Life Lessons



PROPOSAL AGREEMENT

[Submit Agreement](#)

Please read below and sign on the provided line.

By typing in my full name, I acknowledge that should my presentation be selected for the CWEA Annual Conference 2019, I will complete the tasks required in the online speaker platform, adhere to deadlines, participate in speaker training opportunities, work with my track facilitator to develop my session, pay a discounted speaker registration fee (unless an exception is granted by CWEA staff) and ask that my co-presenters do the same.

☐ I have read and agree to the above terms and conditions.

Please indicate your agreement by typing in your full name above

[Submit Agreement](#)



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Proposal Title: Super Hero Life Lessons



SUBMISSION SUMMARY

Super Hero Life Lessons

Session Submission Type: [Workshop](#)

Proposal Status: [Active](#)

Submit



You have completed all the required tasks for this proposal.
Press the '**Submit**' button to complete your proposal.



[Proposal Collaborators](#)
Completed (8/1/2018, 10:44 PM)



[Session Presenters](#)
Completed (8/1/2018, 10:48 PM)



[Education Session Info](#)
Completed (8/1/2018, 10:56 PM)



[Participant / Learner Outcomes](#)
Completed (8/1/2018, 10:57 PM)



[Additional Session Information](#)
Completed (8/1/2018, 10:58 PM)



[Proposal Agreement](#)
Completed (8/1/2018, 10:58 PM)



[Click here for a preview of your submission.](#)



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Presentation Title

What is the presentation title in 10 words or less?

Your title should capture the topic that will be covered. CWEA reserves the right to modify the session title to fit our marketing style and format guidelines for the purpose of the website and onsite guide.

Newest Technology Clamps

3 words (15 max)

22 characters (200 max)

Session Submission Type

Innovation Learning Center in Exhibit Hall ▾

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Challenge Area, Topic, or Other

*

If the appropriate challenge area, topic, or other is not available, please enter a challenge area, topic, or other here:

Primary Presenter:

This will be the main contact if this proposal is selected.

Session Marketing Description

In 50 words or less, provide a summary description that will be included on the website.

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EXHIBITOR STATUS FOR AC19 - LEARNING CENTER ONLY

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Please answer the required fields below to continue.

1 Has your company purchased one or more exhibit booths in the 2019 Exhibit Hall? *

Selected Learning Center presenters must represent an exhibiting company that has reserved/purchased an exhibit booth no later than October 31, 2018. For more information on the booths available in the exhibit hall, [click here](#).

- ☐ Yes, my company has purchased a booth
- ☐ Not yet, but we will by October 31st if selected to present
- ☐ Unsure
- ☐ Other

2 Other Status of Exhibiting at AC19

If you selected OTHER in the question above ,please specify:

7 Did a CWEA volunteer leader, member or staff person ask you to submit this proposal? *

Select one ... ▼

8 If you selected yes to the question above, please list their name, organization and role at CWEA:

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PROPOSAL AGREEMENT FOR INNOVATION LEARNING CENTER IN EXHIBIT HALL

[Submit Agreement](#)

Please read below and sign on the provided line.

By typing in my full name, I acknowledge that should my presentation be selected for an Innovation Learning Center at the 2019 CWEA Annual Conference, I will complete the tasks required in the online speaker platform and adhere to deadlines.

☐ I have read and agree to the above terms and conditions.

Please indicate your agreement by typing in your full name above

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