



Abstract Submission Guidelines and Instructions

Key Dates:

- Abstract submission opens: October 2017
- Abstract submission closes: January 18, 2018
- Abstract acceptance letters sent: March 23, 2018

Guidelines:

Requirements: Nutrition 2018 abstract submissions must include unpublished, original research and be submitted through the Nutrition 2018 abstract submission website. Multiple abstracts can be submitted by the same presenting author but must address different research. All abstracts must be submitted in English with accurate grammar and spelling suitable for publication.

Authors: Abstracts must be submitted by the presenting author who is expected to present the abstract at Nutrition 2018. Co-authors can be included on the abstract.

Abstract Submission Fee: Presenting authors are required to pay a non-refundable \$55 fee for each submitted abstract. A credit card will be required for payment. No refunds will be provided if the abstract is withdrawn. The abstract submission fee is separate from the meeting registration fee.

Award Competitions and Travel Funding Opportunities: Based on academic level, presenting authors may apply for award competitions and travel funding opportunities during abstract submission. Notifications will be sent to selected individuals in April 2018.

Revisions: Revisions can be made through the Nutrition 2018 abstract submission website through January 18, 2018. Please proofread abstract submissions carefully because edits will not be made by ASN staff.

Abstract Review: All abstracts will be peer-reviewed through a blind review process for quality assurance. Reviewers will consider the following when rating abstracts: abstract components (objective, methods, results and conclusions), significance and writing quality. **Unless an abstract is focused on methods or protocols, all abstracts must include results.** Results should include at least preliminary data. To say, “the results will be discussed at Nutrition 2018,” is insufficient. **Abstracts without results will be rejected.** Exceptions will only be made for abstracts focused on methods or protocols.

Acceptance and Programming Notification: Presenting authors will be notified of abstract acceptance and programming by e-mail on or before March 23, 2018. This notification will indicate if the abstract will be presented as a poster or oral session. Please make sure your e-mail settings will allow emails from support@ConferenceAbstracts.com to ensure important program information gets through your SPAM filters.

Withdrawals: Requests to withdraw an abstract must be sent to Michelle Crispino by e-mail at mcrispino@nutrition.org by April 7, 2018. All accepted abstracts will be published unless the abstract is officially withdrawn by this date.

Publication: Accepted abstracts will be published in *Current Developments in Nutrition*, ASN's open access journal.

Embargo Policy: No abstract may be announced, publicized or distributed before the embargo date, June 9, 2018.

Meeting Participation: Submission of an abstract constitutes a commitment by the author to present it if accepted. Failure to present, if not justified, will jeopardize future acceptance of abstracts for ASN conferences.

Registration Fee/Travel Costs: Authors associated with an abstract must register for the meeting and are responsible for all travel expenses (airfare, food, hotel, etc.) associated with presenting at the meeting. The registration fee and travel costs are separate from the abstract submission fee.

Instructions:

Abstracts must be submitted through the [Nutrition 2018 abstract submission website](#). The information listed below will be required during the abstract submission process.

Presentation Type: Presenting authors can indicate their preference for presentation type (Poster, Oral, or Indifferent).

Presenting Author: Contact information, ASN membership status and academic level must be provided.

Co-Authors: Contact information for all co-authors must be provided. Institutions where the work was performed should be listed for each co-author even if the individual is no longer there.

Abstract Title: The abstract title should be entered in Title Case and be short and specific. The abstract title has a character limit of 150 characters.

Abstract Category: Presenting authors must select an abstract category with which the abstract should be associated. Only one abstract category can be selected. [Click here](#) to review the full abstract category list. Please consider submitting your abstract even if you believe it does not fit precisely into one category. Abstracts will be reviewed and categories may be adjusted to group like abstracts together for presentation.

Keywords: Presenting authors must provide at least two keywords associated with the content area of the abstract to assist with programming at Nutrition 2018.

Abstract: The abstract has a character limit of 2000 characters not including spaces. Each abstract should be formatted using the following 4 headings:

- Objectives: State the precise objective, the specific hypothesis to be tested, or both.
- Methods: Provide a clear, concise description of specific methods, including research design. Describe interventions, if used.
- Results: Report the most important findings, including results of statistical analyses. **Unless an abstract is focused on methods or protocols, all abstracts must include results.** Results should include at least preliminary data. To say, “the results will be discussed at Nutrition 2018,” is insufficient. Your abstract may be rejected if results are not included, unless your abstract is focused on methods or protocols.
- Conclusions: Summarize in 1 or 2 sentences the primary outcomes of the study, including their potential significance (avoid generalizations).

When using abbreviations for compounds, the full name should be spelled out for the first mention. The Current Developments in Nutrition [instructions](#) for abbreviations, units of measure, nomenclature and tables/figures should be followed. Do not begin sentences with numerals.

Names and institutions of the presenting author or co-authors should not be included in the abstract body as this could impact the efficacy of a blinded abstract review process.

Special Characters and Formatting: Please proof your abstract body carefully to confirm that any special characters (such as \geq , \leq , etc.) are displaying properly.

Supporting Images/Graphs: Supporting images and graphs can be uploaded (png, .jpg, .bmp, .gif).

Funding and Disclosures: Presenting authors will be asked to provide information regarding relevant financial relationships with a commercial interest within the past 12 months. Research funding sources should be noted in the specified text box.

Awards Competitions and Travel Funding Opportunities: Presenting authors can apply for ASN award competitions and travel funding opportunities depending on their academic level during abstract submission. [Click here](#) to review complete details including eligibility, requirements, and processes.

Payment Information: Presenting authors are required to pay a non-refundable \$55 fee for each submitted abstract. A credit card will be required to submit payment. No refunds will be provided if the abstract is withdrawn. The abstract submission fee is separate from the meeting registration fee.

Technical Support: Technical Support can be reached 9:00 am to 9:00 pm EST, Monday to Friday:

Phone: (Direct) (410) 638-9239

Phone: (Toll Free) (877) 426-6323

Email: Help@ConferenceAbstracts.com

Web: www.ConferenceAbstracts.com