Northeast Group on Educational Affairs (NEGEA)

2019 Annual Conference

April 4-6, 2019
Perelman School of Medicine at the University of Pennsylvania
Philadelphia, Pennsylvania

LEADERSHIP & INNOVATION: MOVING MEDICAL EDUCATION FORWARD

Call for Abstracts

General Overview

The NEGEA invites abstracts for interactive workshops, oral abstract presentations, small group discussions, and posters for the 2019 annual conference. Proposals may represent original research or innovations in medical education. Abstracts can focus on any level of medical education (UME preclerkship or clerkship, GME, CPD, faculty development, or across the continuum).

All abstracts must be submitted online no later than 11:59pm (EST) on November 12th, 2018. Proposals should be submitted online at:
https://www.conferenceabstracts.com/cfp2/login.asp?EventKey=EUXCOXZV

The submission site will begin accepting submissions in early September.

We recommend that you prepare your proposal in a word processing application and then paste each component into the corresponding online section.

An abstract submission is considered a commitment to attend the meeting and present if accepted. Abstract decisions will be sent to the first author by the beginning of February 2019. All abstracts will undergo a peer-review process by at least three reviewers. Students, residents, fellows, and new investigators are strongly encouraged to submit their work.

For more information, please contact:

Conference co-chair: Steven Rougas, MD MS (steven_rougas@brown.edu)
Conference co-chair: Rebecca Blanchard, PhD (Rebecca.blanchardphd@baystatehealth.org)
Abstract chair: Kathryn Huggett, PhD (Kathryn.huggett@med.uvm.edu)
Host chair: Judy Shea, PhD (sheaja@mail.med.upenn.edu)
NEGEA chair: Yoni Amiel, MD (jma2106@cumc.columbia.edu)

Session Types

Research in Medical Education Abstract Proposal

Purpose: Includes works to promote dissemination and discussion of completed research and its application to medical education.

Time/Format: Submissions will be peer reviewed and selected for either poster or oral presentation. Presenting authors should be familiar enough with the project to discuss relevant literature, present findings and answer questions. Oral presentation is a short overview of the research, with a 10-minute oral presentation given by no more than two presenters, followed by a 5-minute question-and-answer period. Session moderators will keep presenters to 15-minutes to ensure all presenters have equal time. Poster presenters are expected to be available to discuss their research with session attendees at the poster session on Thursday April 4 from 6:30-8:00pm.

Proposals are limited to **300 words** and must include:
- Research statement/research question
- Background and relevance of the study
- Design and methods
- Results
- Conclusions

Required but not included in 300-word count:
- Title
- Author(s) and affiliated institutions
- References

Proposals will be reviewed using the following criteria:
- Clarity of research statement/question
- Strength of background and relevance of the study
- Strength of research design and methods
- Relevance of results
- Soundness of conclusions
- Clarity of writing

Innovations in Medical Education Abstract Proposal

Purpose: Includes works to promote dissemination and discussion of educational innovations.

Time/Format: Submissions will be peer reviewed and selected for either poster or oral presentation. Presenting authors should be familiar enough with the project to discuss relevant literature, present findings and answer questions. Oral presentation is a short overview of the innovation, with a 10-minute oral presentation given by no more than two presenters, followed by a 5-minute question-and-answer period. Session moderators will keep presenters to 15-minutes to ensure all presenters have equal time. Poster presenters are expected to be available to discuss their innovation with session attendees at the poster session on Thursday April 4 from 6:30-8:00pm.

Proposals are limited to **300 words** and must include the following components:
- Objective or purpose of innovation
- Background and/or theoretical framework and importance to the field
- Design: Instructional methods and materials used
- Outcomes
- Innovation's strengths and limitations
- Feasibility and generalizability

Required but not included in 300-word count:
- Title
- Author(s) and affiliated institutions
- References

Proposals will be reviewed using the following criteria:
- Clarity of objective or purpose
- Clarity of learning objectives
- Strength of background and/or theoretical framework and importance to the field
- Strength of evaluation design (methods and materials)
- Relevance of outcomes
- Awareness of limitations (reflective critique)
- Clarity of writing

Workshops

Purpose: Workshops are skill-oriented, interactive experience for learners which will allow them to take home specific knowledge and skills.

Time/Format: 75 minutes for the workshop by 1 or more presenters. It is expected that the workshop activities will include hands-on practice and/or active learning for a good portion of the workshop time.

Proposals are limited to **500 word abstracts** and must include the following components:
- **Rationale**: Why the topic is important, its timeliness, and its relevance to medical education
- **Learning Objectives**: What participants will know or be able to do as a result of this session
- **Session Methods and Format**: Indicate amount of time to be allocated to each speaker or element of the program. Describe the format of the session and the methods that will be used to engage participants.
- **Experience**: In one sentence per speaker, describe the experience of the speaker(s).

Required but not included in 500-word count:
- Title
- Author(s) and affiliated institutions

Proposals will be reviewed using the following criteria:
- Importance, timeliness, and relevance of topic
- Clarity of learning objectives
- Clarity and appropriateness of session format and method (reader knows who is doing what)
- Appropriate format and methods to engage participants in session
- Interest potential
- Clarity of writing

Small Group Discussions

Purpose: Small group discussion topics may address administrative issues, curriculum, evaluation, assessment, or professional development. Presentations demonstrating collaborative work from multiple departments or institutions are especially encouraged.

Time/Format: 60-minute sessions which include a brief focused presentation by 1 or more presenters followed by exchange between the presenters and the audience. Ample time for questions and comments from the audience, and responses by the presenters should be included.

Proposals are limited to **500 word abstracts** and must include the following components:
- **Rationale**: Why the topic is important, its timeliness, and its relevance to medical education
- **Learning Objectives**: What participates will know or be able to do as a result of this session
- **Session Methods and Format**: Indicate amount of time to be allocated to each speaker or element of the program. Describe the format of the session and the methods that will be used to engage participants.
- **Experience**: In one sentence per speaker, describe the experience of the speaker(s).

Required but not included in 500-word count:
- Title
- Author(s) and affiliated institutions

Proposals will be reviewed using the following criteria:
- Importance, timeliness, and relevance of topic
- Clarity of learning objectives
- Clarity and appropriateness of session format and method (reader knows who is doing what)
- Appropriate format and methods to engage participants in session
- Interest potential
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Note about ratings for all abstract types

Rating Scale for each criterion:
1=Poor   2=Below Average   3=Average   4=Above Average   5=Excellent

Overall Decision:
Accept *(this is an excellent proposal, strongly support it being in the program)*
Accept with Reservations; Please explain: (*this proposal has strong qualities but is missing some important elements, would include in program only if space permits)*
Reject; Please explain: *(this proposal lacks many important elements, do not support it being on the program)*

Additional information:
- System will collect submitter's contact information, presentation title, content domain, key words, intended audience, abstract type, as well as co-author contact information (including email)
- A new question has been added to the Research in Medical Education Abstract Proposal:
  - **Has IRB reviewed your project?** *(We are asking about IRB for informational purposes only. If you have not consulted an IRB or if IRB is not appropriate, please explain why)*
    - **Yes**
    - **No; Please explain:**
    - **N/A; Please explain:**