



Greenbuild Europe Program Working Group Charge

Greenbuild Europe Program Working Group

USGBC Department: Conference & Events
USGBC Staff Lead: Tia Metzger
Number of positions: 9 - 15
Activity Start Date: August 2019
Activity End Date: April 2020
Group Type: Working Group

Greenbuild Europe Program Working Group Purpose

The Greenbuild Europe Program Working Group (PWG) oversees the development and delivery of educational programming intended to meet the needs of attendees to the Greenbuild Europe International Conference. Working group members are expected to adhere to the [Code of Conduct for Committees and Working Groups](#).

Responsibilities

PWG members are expected to complete the following tasks:

- Participate in PWG kick-off conference call – *September 2019*
- Review sessions in the first round of review for Greenbuild Europe – *September 2019*
- PWG pre-retreat preparation conference call – *October 2019*
- Review approx. 30-35 proposals in preparation for the Program Working Group Retreat – *October 2019*
- Attend the mandatory in-person Greenbuild Program Retreat – *November 2019 in Dublin, Ireland*
 - Select complete 60-minute sessions from those submitted through the Call for Proposals
 - Identify key topic area holes in the program and help develop invited sessions to fill those
 - Identify commonality in accepted sessions and develop Greenbuild Tracks
- Attend Greenbuild Europe in Dublin, Ireland – *March 24-25 2020*

Benefits

Benefits include networking with fellow Program Working Group members, earning volunteer LEED CMP continuing education hours and a complimentary full conference pass to Greenbuild Europe 2020.

Greenbuild Program Working Group Qualifications

- Employee of USGBC Member Company (Required)
- Able and willing to dedicate time to required calls as established by USGBC staff
- Attend one annual retreat in October (travel will not be covered by USGBC)
- Previous Greenbuild attendance
- LEED Professional Accreditation

How to Submit an Expression of Interest with USGBC

European residents that work in the Green Building Industry that are interested in serving on this committee must complete the [Expressions of Interest](#). The deadline for submissions is **Monday, August 19, 2019 at 11:59pm EST**. Notifications of appointment will be sent in early-July. Incomplete and/or late submissions will not be considered.

Please contact gbeuroedu@usgbc.org if you have any questions.

Thank you for your interest in volunteering with USGBC!