



## POSTER SESSION INFORMATION

### EXHIBIT INFORMATION:

#### Installation and Dismantling

The poster presentations should be set-up on Sunday, October 4, between 7:00 – 11:00 am. Set-up must be completed by 11:00 am before the opening lunch at 11:30 am. **The material must remain in place until the official time for poster tear-down.** The ending time to the poster session is still to be determined. Information on this and the dismantling time will be included in your confirmation letter.

#### Presentation Periods

Presenters should be present during the formal opening of the posters on **Sunday, October 4 from 11:30 am - 2:30 pm** and must be present in order to be eligible for an award.

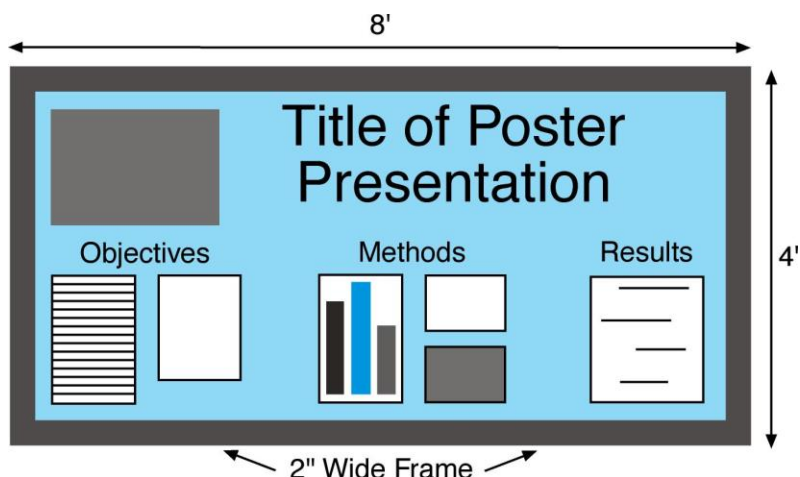
#### Poster Session Hours:

October 4, 2015                      11:30 am – TBD

### POSTER DISPLAY GUIDELINES:

The ACA will provide you with a display area for each poster presentation which is 4'x8'. The surface will be cork board and this will be firmly supported on "A" frame legs. With the supporting legs, the display will stand a total of 8' high.

Your presentation should contain succinct headings that logically organize and display the information. Any graphics should be explicit and brief. The poster display should focus on: 1) Hypothesis or Objective, 2) Methods, 3) Results or Outcomes, and 4) Conclusions. An example of a poster display is illustrated below.



All illustrations should be prepared prior to the meeting. Keep illustrative materials simple. Illustrations must be easily read from distances of about 3' or more. Charts, drawings and illustrations should be similar to those you would use in making slides. Prepare and bring everything needed for your presentation with you to the meeting -- figures, tables, diagrams, equations, etc. Bring pushpins or thumbtacks for mounting your materials, ACOS will have limited supplies onsite.

**Reminders:**

- Roll the poster materials and insert them in large mailing tubes for ease in transporting them to the meeting. You should bring them yourself. **Do not mail them to the hotel in advance.**
- You are required to mount your own display.

**POSTER JUDGING CRITERIA:**

Judges will assess each exhibit on the following criteria:

- Content: Does the exhibit contain sufficient material to explain the hypothesis and support the conclusion(s)?
- Organization: Is the material presented in a clear, legible, orderly and logical manner?
- Relevance: Is the subject presented relevant to the discipline and of a timely nature?
- Originality: Is the material presented original research or a new technique or aspect of the topic?
- Participation: Is the presenter knowledgeable of the research that was conducted and able to present the methodology and findings of the study in detail?

**POSTER AWARDS:**

A poster session is a scientific display accompanied by a researcher(s) that involves a discussion of the research with other colleagues attending the ACA. The poster presenter at the ACA **is a researcher/author** of the study and **must be present** during the exhibit hall grand opening to present the research to poster judges and other conference attendees. Any presenters not in attendance during that time will not be eligible for an award. **You must be an ACOS or AOCPr member to be eligible for an award.**

Presenters should be present at their poster to answer questions and expand on their material during the judging by the ACA Scientific Exhibits and Poster Sessions Committee. The judging is scheduled for **12:00 to 1:30 pm on Sunday, October 4, 2015.**

**ACOS RESIDENT SCIENTIFIC RESEARCH PRESENTATIONS AND AWARDS RECEPTION:**

Awards will be presented to the winning posters and scientific exhibits during the ACOS Scientific Research Presentations and Resident Awards Reception on Sunday, October 4 from 5:30 p.m. to 7:00 p.m. at the Chicago Marriott Downtown. **All resident members are invited to this event.**

**PODIUM PRESENTATIONS:**

The ACA Scientific Poster Sessions Committee will review all abstracts and in addition to the poster presentations, will select up to 6 abstracts from each discipline for podium presentations. Podium presentations will be 10 minutes each (to include a PowerPoint presentation and Q&A). A 1st and 2nd place award may be given in each discipline. If you DO NOT wish to have your abstract reviewed for a Podium Presentation, indicate that in the online poster application.

The podium presentations are tentatively schedule on October 4, 2015 between 1 – 3 p.m. during the discipline programs. Exact times will be confirmed in the acceptance letter.