

Southern Group on Educational Affairs (SGEA)

2020 Annual Meeting

March 12-14, 2020

Hotel InterContinental Buckhead

Atlanta, Georgia

“THE ATL”

Transforming Healthcare Education by Advancing Teaching & Learning

Call for Abstracts

General Overview

We invite you to submit proposals for oral presentations, interactive workshops, small group discussion, panel discussion, and posters for the 2020 Southern Group on Educational Affairs (SGEA) Annual Meeting from March 11-14, 2020 in Atlanta, Georgia. Proposals may represent original research (either completed or in progress) or innovations in medical education. Abstracts may focus on any level of medical education (UME pre-clerkship or clerkship, GME, CME, or a combination).

All abstracts must be submitted online no later than **11:59pm EST October 31, 2019**. Proposals should be submitted online [here](#).

The conference theme is “[THE ATL: Transforming Healthcare Education by Advancing Teaching and Learning](#)” We particularly encourage submissions in any of the following areas: community engaged learning, pedagogies, professional development, learning environment, wellness, technological advancements in medical education, and collaborative partnerships with healthcare organizations. However, we welcome all submissions related to medical education.

We recommend that you prepare your submission in a word processing application (Word, Works, Pages) and then paste each component into the corresponding online section. Abstract decisions will be sent to the contact author in January 2020. An abstract submission is considered a commitment to attend the meeting and present if accepted, and an acknowledgement of the costs associated with travel and meeting registration.

For more information please contact:

Conference Chair: Erica Brownfield (ebrownf@emory.edu)

SGEA Chair: Nicole Borges (nborges@umc.edu)

Submission Timeline

Call for Proposals sites open	Late August
Submission deadline	October 31, 2019 11:59pm EST
Peer review of submissions	November
Accept/reject decisions sent to authors (Accepted submissions will also be notified of their scheduled times in the final program)	Late December/ Early January
Meeting dates	March 11-14, 2020

Session Types

Each individual is limited to three (3) total submissions of any combination as co-author on a small group discussion, co-author on a workshop, co-author on a panel, or first author (presenter) on an oral abstract. There is no limit for the number of poster submissions as first or co-author.

Research in Medical Education Abstract Proposal

Purpose: Includes works to promote dissemination and discussion of completed research and its application to medical education.

Time/Format: Submissions will be peer reviewed and selected for either poster or oral presentation. Presenting authors should be familiar enough with the project to discuss relevant literature, present findings and answer questions. Oral presentation is a 10-minute overview of the research with 5 minutes for Q&A. Poster presenters are expected to be available to discuss their research with session attendees.

Proposals are limited to **300 words** and must include:

- Research Statement/Research Question
- Background and relevance of the study
- Design and Methods
- Results
- Conclusions

Required but not included in 300-word count:

- Title
- Author(s) and affiliated institutions
- References

Proposals will be reviewed using the following criteria:

- Clarity of research statement/question
 - Strength of background and relevance of the study
 - Strength of research design and methods
 - Relevance of results
 - Soundness of conclusions
 - Clarity of writing
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Innovations in Medical Education

Purpose: Includes works to promote dissemination and discussion of educational innovations (e.g., curricular development projects, program descriptions, new applications or methods, continuous quality improvement projects, etc.).

Time/Format: Submissions will be peer reviewed and selected for either poster or oral presentation. Presenting authors should be familiar enough with the project to discuss relevant literature, present findings and answer questions. Oral presentation is a 10-minute overview of the innovation with 5 minutes for Q&A. Poster presenters are expected to be available to discuss their innovation with session attendees.

Proposals are limited to **300 words** and must include the following components:

- Objective or purpose of innovation
- Background and/or theoretical framework and importance to the field
- Design: Instructional methods and materials used
- Outcomes
- Innovation's strengths and limitations
- Feasibility and transferability for adoption

Required but not included in 300-word count:

- Title
- Author(s) and affiliated institutions
- References

Proposals will be reviewed using the following criteria:

- Clarity of objective or purpose
 - Clarity of learning objectives
 - Strength of background and/or theoretical framework and importance to the field
 - Strength of evaluation design (methods and materials)
 - Relevance of outcomes
 - Awareness of limitations (reflective critique)
 - Clarity of writing
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Workshops

Purpose: Workshops are skill-oriented, interactive experience for learners which will allow them to take home specific knowledge and skills.

Time/Format: 90 minutes for the workshop by 1 or more presenters. It is expected that the workshop activities will include hands-on practice and/or active learning for a good portion of the workshop time.

Proposals are limited to **500 word abstracts** and must include the following components:

- **Rationale:** Why the topic is important, its timeliness, and its relevance to medical education
- **Learning Objectives:** What participants will know or be able to do as a result of this session
- **Session Methods and Format:** Indicate amount of time to be allocated to each speaker or element of the program. Describe the format of the session and the methods that will be used to engage participants.
- **Experience:** In one sentence per speaker, describe the experience of the speaker(s).

Required but not included in 500-word count:

- Title
- Author(s) and affiliated institutions

Proposals will be reviewed using the following criteria:

- Importance, timeliness, and relevance of topic
- Clarity of learning objectives
- Clarity and appropriateness of session format and method (reader knows who is doing what)
- Appropriate format and methods to engage participants in session
- Interest potential

- Clarity of writing
-

Small Group Discussions

Purpose: Small group discussion topics may address administrative issues, curriculum, evaluation, assessment, or professional development. Presentations demonstrating collaborative work from multiple departments or institutions are especially encouraged.

Time/Format: 90-minute sessions which include a brief (*20-30 minute*) focused presentation by 1 or more presenters followed by exchange between the presenters and the audience. Ample time for questions and comments from the audience, and responses by the presenters should be included.

Proposals are limited to **500 word abstracts** and must include the following components:

- **Rationale:** Why the topic is important, its timeliness, and its relevance to medical education
- **Learning Objectives:** What participants will know or be able to do as a result of this session
- **Session Methods and Format:** Indicate amount of time to be allocated to each speaker or element of the program. Describe the format of the session and the methods that will be used to engage participants.
- **Experience:** In one sentence per speaker, describe the experience of the speaker(s).

Required but not included in 500-word count:

- Title
- Author(s) and affiliated institutions

Proposals will be reviewed using the following criteria:

- Importance, timeliness, and relevance of topic
 - Clarity of learning objectives
 - Clarity and appropriateness of session format and method (reader knows who is doing what)
 - Appropriate format and methods to engage participants in session
 - Interest potential
 - Clarity of writing
-

Panel Discussions

Purpose: Panel discussions examine diverse perspectives and approaches to educational subjects or issues. Presentations demonstrating collaborative work from multiple departments or institutions are especially encouraged.

Time Format: 90-minute sessions which include presentations by 2 or more panelists and a moderator followed by responses from the audience, and exchange between participants.

Proposals are limited to **500 word abstracts** and must include the following components:

- **Rationale:** Why the topic is important, its timeliness, and its relevance to medical education
- **Learning Objectives:** What participants will know or be able to do as a result of this session
- **Session Methods and Format:** The amount of time allocated to each speaker or element of the program. Describe the format of the session and the methods that will be used to engage participants.
- **Experience:** In one sentence per speaker, describe the experience of the speaker(s).

Required but not included in 500-word count:

- Title
- Author(s) and affiliated institutions

Proposals will be reviewed using the following criteria:

- Importance, timeliness, and relevance of topic
- Clarity of learning objectives
- Clarity and appropriateness of session format and method (reader knows who is doing what)
- Appropriate format and methods to engage participants in session
- Interest potential
- Clarity of writing

Note about Ratings for all abstract types

Rating Scale for each criterion

1=Poor

2=Below Average

3=Average

4=Above Average

5=Excellent

Overall Decision:

Accept (*this is an excellent proposal, strongly support it being in the program*)

Accept with Reservations; Please explain: (*this proposal has strong qualities but is missing some important elements, would include in program only if space permits*)

Reject; Please explain: (*this proposal lacks many important elements, do not support it being on the program*)

Additional information

- System will collect submitter's contact information, presentation title, content domain, intended audience, and abstract type
- Would you like to be considered for a Medical Education Scholarship (MESA) Award? SGEA awards MESA awards in 4 categories: UME, GME, CME and MESRE. All presenters are eligible for consideration.
 - Yes for UME
 - Yes for GME
 - Yes for MESRE
 - No
- Are you a student, resident or fellow? Students, residents and fellows will be considered for SGEA Travel Awards.
 - Yes
 - No
- Please select a SGEA Special Interest Group (SIG) your proposal may be relevant to:
 - Student Academic Enhancement
 - Science Education in Integrated Curricula,
 - Program Evaluation,
 - Coordinators & Administrators in Medical Education,
 - Faculty Development in Medical Education,
 - Inter-professional Education,

- Portfolio Research Implementation and Evaluation,
- Professionalism and Professional Health and Wellness,
- Pathway Pipeline and Bridge Programs,
- Evidence-Based Teaching,
- Innovation and Leadership in Medical Education,
- Continuous Quality Improvement in Medical Education,
- Students and Residents Interested in Academia,
- Directors of Clinical Skills Courses,
- Not Applicable

Helpful Resources:

- Institutional Review Board (IRB) Consideration:
While IRB review/approval is not required for regional meeting submission, it is encouraged that the IRB is consulted when starting research or scholarly projects. The Academic Medicine Last Page, *Primer for Submitting Health Professions Education Research to the IRB*, is a helpful resource for navigating your IRB. Access the [Academic Medicine Last Page](#)
- Abstract Composition:
AMEE Guide no. 108: Writing competitive research conference abstracts is a helpful resource for writing research abstracts. Access the guide on [PubMed](#)