

AATOD Presentation Proposal Guidelines

I. Introduction

- A. Introduce topic
- B. Provide rational for inclusion in conference curriculum.
Remember, you are “selling” your idea to the conference planners. Therefore be sure to include why your presentation is timely, relevant to the current conference theme and of potential benefit to attendees.
- C. Provide a literature review supporting the professional relevance and importance of your topic.

II. Proposal

- A. Fully describe the content of the proposed activity.
- B. Be sure to relate the importance of your topic to the field of medication assisted treatment and your target audience.
- C. Describe all activities to be included in your proposed presentation.
- D. Describe your target audience.
- E. Include a description of the role of each presenter.
- F. Provide a timeline for speakers and attendee questions and dialog.