2017 AIA Central Valley Design Awards Entry

You may design your entry using any software of your choice. Be sure all text (no smaller than 11 point) is legible and images are clear.

Each entry must follow these basic guidelines:

- Your complete entry should contain three files:
  1. Entry, saved as a PDF
  2. Concealed ID form, saved as a Word Document
  3. Photo Release, saved as a Word Document

  Entry PDF should be in landscape layout and 10 inches wide by 8.5 inches high.

  Entries may not exceed 8MB or 15 pages. Entries exceeding these guidelines will be disqualified.

  The Concealed ID form does not count as part of the 15 page maximum.

  With the exception of Regional Recognition Submittals, no entries should reveal the firm or project name.

Entry PDF Guidelines:

Page 1 Includes Project Story & Description

Project Story

Using just one paragraph, please provide the story behind your design, its importance and any positive or important impacts the building may have on its users and/or community. Keep in mind that this paragraph will be used during the Awards Presentation and include it on your printed display board as well.

Project Description

This description is intended to address the context, challenges and constraints of the project and the design solution or process used in response. Please be clear and concise and word the description in such a way as to inform the Jury about the important aspects of your design.

Page 2 Includes Project Data

Project Data

Please provide basic information on the project for jury review.

Building Area (sf):

Construction Cost (optional):

Completion Date:

Location of Project:

Type: New Construction, Interiors, Renovation/Addition, Historic Preservation, etc.

Project Use:

Is this a Savings by Design Project? Yes/No

Page 3 - Site Plan

Site Plan:

All site plan and floor plan(s) should be oriented in the same direction throughout the presentation. Please also include a north arrow and a graphic scale on all plans.

Images may fill the entire slide area, or may be a composition of multiple images.

Text may be inserted as desired, but please be concise and take care to make it large enough to be legible.

Page 4 - Floor Plan

Floor Plan:

All site plans and floor plan(s) should be oriented in the same direction throughout the presentation. Please also include a north arrow and a graphic scale on all plans. If more than one image is needed to represent multiple floor plans, additional floor plans can be uploaded in the remaining submittal pages. Images may fill the entire slide area, or may be a composition of multiple images. Text may be inserted as desired, but please be concise and take care to make it large enough to be legible.

Additional Images:

Provide graphics or images including; additional floor plans, diagrams, sections, elevations, photographs, etc. Images may fill the entire slide area, or may be a composition of multiple images. Text may be inserted as desired, but please be concise and take care to make it large enough to be legible.

Image Requirements:

- Photos must be clear- however, do not use high resolution photos that will increase your file size. Use file types that allow compression to keep the file sizes low, such as .jpg or .png images. Avoid using **.tif files**. Suggested image resolution is 125 to 150 DPI.

- Include both interior and exterior photographs that illustrate the complete project, including its relationship to its surroundings.

- Historic Preservation/Restoration Projects must include a **side-by-side before and after photo.**

- You may include composite images, but numerous composites throughout the entry are discouraged.

- Site Plans may be drawn at any scale in any medium, but the scale must be indicated clearly.

- Floor Plans must clearly explain the solution.

- Interior Architecture projects are required to include one exterior photo to give context to the project's surroundings.

Before you submit your entry, please remember:

- Total page count of submission cannot exceed 15 images.

- Project authorship will remain concealed throughout the jury deliberations.
  If authorship is revealed on any of the photos, plans, slides, narratives, or site visits, the entry will be disqualified. *Please review your entry carefully!*