13th World Congress on Stress, Trauma & Coping
Required Poster Proposal Information

Below is the information required in the <u>Presentation Submission Site</u> for a *complete* poster proposal.

All Poster Proposals must be submitted online via the <u>Presentation Submission Site</u>

<u>Frequently Asked Questions</u>

*Since some fields require lengthy submissions, we recommend using a word processing program first to gather ALL information and then copy and paste into the submission system. This will assure that you have saved your information if there should be system problems and will come in handy if you are submitting more than one proposal.

r   **Presenter information:** Name, credentials, address, email, phone, uploaded photo, bio (350-500 characters), professional summary, uploaded CV or resume. Lead presenter should be listed first. Co-presenters are added by Lead Presenter, then they can submit their own Presenter information.

r   **Poster title**. (50 – 70 characters)

r   **Select major content theme/track.** Select up to 3 that apply. They are: Emergency Services and Public Safety; Disaster Response; Faith Based Applications; Family, Children and Schools; Healthcare Settings; Industry / Corporate / EAP; Military / Veterans; Research / Innovations; Specialty Populations; Team Development and Sustainability

r   **Select t**a**rget audience.** Check all that apply**.** Beginner, Intermediate, Advanced.

r   *****Brief poster description.** (225 – 300 characters)
   This description should be written to market your presentations at the World Congress on brochures & websites. Be very brief in explaining, in an interesting way, what your presentation is about. The purpose is to entice potential World Congress participants to want to attend your presentation.

r   *****Poster summary**. Describe content and purpose (900 – 3000 characters)
   This is your opportunity to explain to reviewers in some detail what your presentation will cover and how participants can benefit from the information you would present. Proposals that do not contain enough information in this area will be graded accordingly.

r   **Key words**. Search terms for presentation topic. Maximum 3.