Nomination Requirements

Nominate a person or program for the GWIMS Leadership Award Requirements to nominate an individual or a program for the GWIMS Leadership Award for an individual or a program.

Individual Nomination
Submission Requirements for Emerging or Established Individual Award Requirements:

1. Nomination letter highlighting the nominee's impact on women in academic medicine that describes the efforts in the four key areas listed below (maximum two pages).

    • Length of time contributing to women's advancement/gender equity work
    • If the individual has a formal role related to women's advancement (dean, chair, dean for women, etc.)
    • Impact and what the individual uses to measure success
    • Most significant accomplishment related to advancing women in medicine and science
    • Barriers/Challenges to this work and how the nominee overcame them
    • Resources available to conduct the work (time, funding, administrative support, etc.)

2. Nominee's bio (300-word limit)
3. Nominee's abridged curriculum vitae relevant to the nomination (maximum five pages)
4. Letters of support (up to two letters, maximum length two pages).

A successful nomination will demonstrate the impact of the nominee's work in:

- Mentoring and sponsoring women to become leaders in academic medicine and science
- Influencing other leaders in the recruitment, retention and promotion of women in academic medicine and science
- Improving the educational and professional environment for sustaining women in academic medicine and science
- Contributing to the body of knowledge in advancing women's careers in academic medicine and science, including presenting talks or webinars, presenting talks publishing papers, grants, etc.

Organization Nomination
Submission Requirements for Emerging or Established Organization/Institution/Program Award Requirements:

1. Nomination letter highlighting an overview of the organization, including the context and outcomes of achievements as well as important milestones and collaborations or partnerships with internal/external groups or departments. (maximum 2 pages).

   - Brief history of the organization (one paragraph)
   - Does the organization have a formal role (Office for Women Faculty)?

2. Description of activities and outcomes - A summary describing the efforts to advance women in academic medicine and science through women's programs/initiatives, and research on women's academic advancement. The summary should clearly address the relevant items of the elements listed above that demonstrate the impact of the work (maximum five pages). Should address:

   - The organizational data and outcomes to support the impact of the institution / program
   - Resources available to conduct the work (time, funding, administrative support)

3. Letter of support from stakeholder (maximum 2 pages) A successful nomination packet will demonstrate the impact of the institution's work in:

- Creating an institutional culture that supports the advancement of women and women's leadership in academic medicine and science, by increasing the inclusion of women in all levels of the faculty lifecycle
- Systematically developing academic women leaders and increasing representation of women faculty in positions of leadership
- Improving the educational and professional environment for sustaining women in academic medicine and science.