

2017 Conference Proposal Form - Preconference Submission Fields

- **Title:**
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- **Tags:** (Options: Academic, Adult, Children, Facilities, Friends/Foundation/Community Support, Instruction, Literacy, Management, Organizational Development, Outreach, Personal Development, Prison, Professional Development, Public, School, Special, Technical Services, Technology, Teens, Volunteer, Other)
 - **If other, please specify**
- **Please provide a description of your session (150 words max).** *If your session is selected, we will use your copy in the conference program, so be as descriptive as possible and double check your grammar and spelling:*
- **How does your session relate to the Conference theme? (150 words max):**
- **Has this been presented at a previous conference (CLA, ALA, or other)?**
 - **If this session has been presented before, what will be different?**
- **Is this session sponsored by an organization, business or LSTA grant funded program?**
 - **Please specify:**
- **Is this session sponsored by a CLA Interest Group or Committee?**
 - **Please specify the group that has agreed to sponsor this session:** (options: Academic IG, Adult Services IG, African American Librarians IG, Chinese American Librarians IG, Circulation IG, Collection Development IG, Games and Gaming IG, Latino Services IG, Library Facilities IG, Library History IG, Literacy IG, Management IG, Marketing and Public Relations IG, Public Libraries IG, Reference IG, Special Libraries IG, Student IG, Technical Services IG, Technology IG, Volunteer Engagement IG, Youth Services IG, Awards and Scholarships committee, Conference Planning Committee, Intellectual Freedom committee, Interest Group Committee, Membership Committee, Advocacy & Legislation Committee, Bylaws and Governance Committee, Finance Committee, Leadership Development Committee)
- **Preferred Preconference Length:** (Options: 4 hours or 8 hour)

- **How will this Preconference Session be valuable to its attendees? (150 words max):**

- **Publicity Plans**

- **Please provide an outline of your workshop activities**
 - ex. 730-830 breakfast
 - 830-10 speakers
 - 10-1015 break
 - 1015-1130 speakers
 - 1130-1230 lunch
 - 1230-300 speakers
 - 300-315 closing remarks

- **Projected Attendance**

- **Will there be a cost to attend?**
 - **If yes, please specify:**

- **Please provide a rough idea of any associated costs. (Preconferences registration must cover the costs of all expenses. Preconference chair will help coach you through that process):**
 - **Estimated Speaker Cost, please specify:**
 - **Estimated other costs, please specify:**

- **Some sessions will have audio and video recordings created and the videos will be available for purchase. Will all speakers allow recording and/or photography during your session?**

- **Are you willing to present your session more than once?**

- **If you have a financial interest in this program, please describe it.**

- **Is there anything else you would like us to know?**

- **Submitter Information:** (First Name, Last Name, Email Address)
- **Additional Presenter Information:** (First Name, Last Name, Email Address)

