**Tips for Writing a Professional Biography (Bio)**

International Association of Forensic Nurses requires a professional biography for each submission. This biography will be published with your accepted abstract submission to provide your brief background to attendees at the annual conference.

A professional biography is an important part of presentation in formal settings. This biography or Bio is a brief yet exciting summary of who you are as a professional based upon your experience, education, and unique professional contributions or skillset. This brief statement allows the audience a peek into your career and accomplishments.

A professional biography should include the following elements:

1. Your name
2. Your location – where you practice
3. Your current job title(s)
4. Education
5. Work history
6. Unique skill set and experience
7. Highlight any particularly important accomplishments

Below is an example:

*Florence Nightingale, MSN, RN, SANE-A, SANE-P, is a Forensic Nursing Specialist for the World’s Best Forensic Nurses and an Adjunct Instructor at Great University. She also ……… She has earned a BSN (name of the university) and MSN as Clinical Nurse Specialist (name of the university). She resides in Miami, Florida.*

*Ms. Nightingale is focused on empowering and advancing nurses at all levels as well as improving quality of health care through education and practice. She was inducted as a Fellow in the American Association of Brilliant Nurses in June 2020 and was the recipient of the Daisy Award in 2022.*