InfoComm 2022 CFP Questions

1. **Session Title**
   - Please be as clear and specific as possible.
     - Example: "Making AV Equipment ADA Accessible for Hotel Meetings" is better than "AV for Everyone."
   - Do not use colons, dashes, or subtitles.
     - Example: "Putting AV to Work: Designing Flexible Collaboration Systems for the Modern Office" should be shortened to "Designing Flexible Collaboration Systems for the Modern Office"

2. **Session Type**
Presentation, Panel or Lab

3. **Intent**
Verify that this session will be about a real-world application. Speaker(s) must present a diverse array of perspectives that will give an overview of a subject area or specific project.

4. **Length**
30 minutes, 1 hour, 1.5 hours, 2 hours, or 4 hours depending on the session type

5. **Speaker(s) Information**
   - Profile and professional information
   - Demographic data
   - Commitment for InfoComm and other AVIXA content
   - Social Media
   - Bio
   - Photo

6. **Level of Content**
Beginner, intermediate or advanced

7. **Track or Topic**
Select from a provided list

8. **Session Description**
   - Describe what your session will be about and how you will deliver the content.
   - This description should be detailed and specific. If the session content is vague, it will not be chosen.
   - Use correct grammar and proofread carefully.

9. **Brochure Description**
Describe your session in 50 words or less. This description will be used to market your sessions to potential attendees. Sell your session while accurately reflecting the content and activities.

10. **Learning Objectives**
Provide at least 3 learning objectives that are clear, measurable, and achievable.