

CALL FOR PRESENTATIONS FREQUENTLY ASKED QUESTIONS (FAQs)

1. When/where are the symposia?

West Coast Symposium - La Quinta, CA, June 1 - 3, 2023 East Coast Symposium - Baltimore, MD July 28 – 30, 2023 Cape Cod Symposium - Hyannis, MA September 7 - 10, 2023 Rocky Mountain Symposium - Denver, CO September 29 – October 1, 2023

2. What is the deadline for submissions?

The deadline for all submissions is August 1, 2022 at midnight ET.

3. How can I submit my presentation?

To submit a presentation for consideration, please visit out submission website and create an account. Follow the instructions provided and be sure to fill out required fields.

4. May I include a table with my submission?

No tables, figures, or images may be included in the submission.

5. How many presenters can be included in a session?

Symposia sessions can have a up to 5 faculty.

6. Can I revise my presentation after it has been submitted?

You can log back into your account and make changes to your submission until it enters the review process. Once your submission has been marked for review, you will not be able to make any changes.

7. Is there a submission fee?

There is no fee to submit a presentation for a CE/CME session.

8. What should I do if I would like to withdraw my presentation?

If you wish to withdraw your submission, a written request must be sent by August 1, 2022 to <u>KMyvett@hmpglobal.com</u>

9. When and how will I receive notification about the status of my submission?

Notification regarding acceptance or denial of presentations will be sent via email to the primary submitter by February, 2023.

10. I have a question that isn't answered above, who do I contact?

You may email <u>KMyvett@hmpglobal.com</u> with any additional questions. Please allow two business days for responses.