



Industry Encore Poster Guidelines JADPRO Live 2023

Thank you for your interest in submitting an encore poster for JADPRO Live, a CE-accredited conference for advanced practitioners in oncology and hematology, to be held November 9-12, 2023, in Orlando, Florida. Conference attendees will include nurse practitioners (NPs), physician assistants (PAs), clinical nurse specialists (CNSs), pharmacists, advanced degree nurses, hematology/oncology nurses and physicians.

Encore Posters

An industry encore poster for JADPRO Live is defined as a poster that has been previously submitted as an abstract, peer-reviewed, accepted, and presented at a national or international oncology/hematology educational conference within 18 months of the JADPRO Live submission deadline. **New and previously unrepresented or unpublished posters are not eligible for this program.** To learn more about JADPRO Live opportunities, please visit www.jadprolive.com.

The purpose of encore poster presentation at JADPRO Live is to provide high level data and evidence-based practice significant to oncology and malignant hematology for advanced practitioner attendees. Example topics include research and updates by disease state, clinical trials, therapeutics, biomarkers, genetics and genetic testing, precision medicine, clinical/evidence-based practice and care delivery, guidelines, informatics, technology, cost-of-care, quality improvement, outcomes, palliative and supportive care, survivorship, educational initiatives, leadership and professional development, practice management, cancer prevention, or risk reduction. Presenting authors or poster representatives for encore posters are not required to be members of the Advanced Practitioner Society of Hematology and Oncology (APSHO).

Encore Poster entry opens: April 2023
Submission deadline: **August 1, 2023, at 11:59 PM EDT**

Encore posters may be submitted, for a fee, by an industry representative attendee of the virtual conference who holds full permission to exhibit the poster content. Submission fee details are provided below. The submission portal is accessible via the Abstracts tab on the JADPRO Live website, www.jadprolive.com. Please see the Requirements and Materials section below.

Encore posters will be displayed in a specified poster area of the exhibit hall for the duration of the live conference, grouped in two sections: solid tumor content and hematologic malignancy content. Two moderated poster sessions are planned to provide an opportunity for poster presenters to interact with conference attendees, discuss the posters, and answer questions. Encore poster presenters must be with their posters during the moderated poster sessions. **Please note: encore posters are displayed in alphabetical order and cannot be grouped together if the presenter is presenting multiple posters.** It is strongly recommended that no more than 2 posters be presented by a single poster presenter, in consideration of the best experience for both presenter and attendee. Posters will also be available electronically for registered attendees during the live meeting and the on-demand period from November 20 through December 31, 2023. In addition, industry encore posters will be shared with the full AP list (8,000+), in the first quarter of 2024.

Requirements and Materials

The poster and accompanying abstract **must** exactly match what was previously accepted, peer-reviewed and presented/published, without omissions or additions, including, but not limited to, title, abstract and poster content, and author listing.

The person submitting the industry encore poster will be the key contact for the submission and will be copied on all correspondence to the poster presenter.

1. Contact information

- Submitter information (if submitting on behalf of the presenter)
 - Full name
 - Company/organization
 - Title/position
 - Email
 - Phone number
- Poster Presenter information
 - Full name
 - Credentials
 - Company/Organization
 - Title/position
 - Email
 - Phone number
 - Photo
 - Bio
- Invoicing Contact information
 - Full name
 - Company/Organization
 - Email
 - Phone number
 - Full address

2. Poster and accompanying abstract

- Full title of abstract (must match original abstract title)
- Full author listing with credentials and associated institutions (must match original author listing)
- Abstract, exactly as previously submitted, peer-reviewed, accepted and presented/published
- Accompanying abstract tables, if applicable (must match original submission tables)
- One-page poster PDF, as previously presented*

*The poster PDF uploaded during submission must be one page and will be used for digital communication with the attendees. On-site posters provided by poster presenters should be of horizontal orientation and will be displayed on a 4-foot-tall by 8-foot-wide poster display board. Clear push pins will be provided by the conference organizers.

3. Previous presentation and publication information

Please submit a complete list of where the poster and accompanying abstract have been presented and/or published, including:

- Name of each oncology/hematology conference
- Date(s) of the conference(s)
- Website of each conference
- Name of publication(s) in which the abstract has been published
 - Issue information and date of publication(s)
 - Digital object identifier number (DOI) of abstract/article(s) if available
- URL(s) for the abstract/poster where published online from previous presentations (if applicable)
- Details regarding content embargo rules, if applicable

4. Permissions and Copyright

It is the responsibility of the person submitting the poster to obtain all required permissions to encore the poster/abstract at JADPRO Live 2023:

- Conferences
- Publications
- First/lead author if this author is not the submitter or will not be the presenter

Proof of these permissions, including instructions on how to cite the encore presentation, must be submitted as supporting documentation uploads during the submission process. Email correspondence granting permission is acceptable.

5. Presentations

Posters may be presented by the lead author on the original abstract/poster or, with permission from the lead author, by another author listed on the original abstract. An industry representative who can speak to the content of the poster and has permission to do so may represent the poster during the moderated poster sessions. It is preferred, but not required, that the industry representative have a clinical background. All poster presenters must be registered for the conference.

6. Consent to responsibility for printing and shipping posters

It is the responsibility of the poster presenter (or the submitter assisting with tasks) to print and ship their poster to the conference venue. Shipping details will be sent to the submitter and the presenter upon acceptance of the poster.

Submission Process

Posters, with original accompanying abstracts, will be submitted via an electronic submission system and will include tasks for the submitter to complete. Submitters may save their work and return to complete it prior to the deadline. **Changes to the submission will not be permitted after the submission deadline.**

Please note:

The submitter of the abstract/poster is considered the primary contact for the submission and will be contacted regarding acceptance or decline of the submission. If an encore poster is accepted, and the presenter and the submitter are not the same person, the submitter will be copied on all correspondence to the presenter for information purposes and to assist with orchestration of tasks. Please contact the encore poster organizer if there are questions regarding these roles.

Review Process

All encore poster entries that meet requirements will undergo conference review, focusing on the following questions:

- Is the topic current and relevant to advanced practice in oncology/hematology?
- Is the content presented on an advanced level and significant to improving advanced practice in oncology/hematology?
- Does the poster entry provide permissions for all previous presentations/publications?

Confirmation of acceptance of the encore poster will be sent to the submitter by or before September 8, 2023.

Additional information

Presenters of accepted encore poster submissions will have an opportunity to record a short audio of the poster. Video opportunities may become available and if so, will be communicated at a later date.

Entries that do not provide the required permissions for encore submission, in-person and virtual presentation, and email distribution post-conference will not be accepted.

Submission Fee Details

The fee for an encore poster submission is \$8,500 per poster. **For this fee, the conference will provide:**

- Exhibitor expo hall registration for the poster presenter (author or representative)

- Physical display of the encore poster in the poster area of the exhibit hall for the duration of the live conference
- Electronic accessibility during the JADPRO Live in-person conference and during the on-demand period from November 20 until December 31, 2023.
- Inclusion in one email sent to the full AP list (8,000+), in the first quarter of 2024. In addition to the abstract, the email will include contact name, email, and phone of the designated abstract representative for any questions or follow-up, and a link to the electronic poster gallery.
- Full payment must be received no later than September 29, 2023, or the poster will not be displayed.

Please consult the chart below for fees and complimentary registrations for multiple posters.

Poster Submissions	Complimentary exhibit hall registrations	Fee
1	1	\$8,500
2	1	\$8,500
3	2	\$7,700
4	2	\$7,700
5	3	\$7,700
6	3	\$7,700
7	4	\$7,700
8	4	\$7,700
9	5	\$7,700
10	5	\$7,700

For questions and more information, please contact:

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