

The Mary Pazdur Award for Excellence in Advanced Practice in Oncology

Nomination Guidelines

We dedicate this award to the memory of Mary Pazdur, NP, whose life and career were instrumental in the creation of the *Journal of the Advanced Practitioner in Oncology (JADPRO)*. **The Mary Pazdur Award for Excellence in Advanced Practice in Oncology** recognizes and honors an advanced practitioner (AP) member of the Advanced Practitioner Society for Hematology and Oncology (APSHO), who demonstrates exemplary leadership and makes outstanding contributions in the areas of clinical practice, research, education, collaboration or mentorship.

The APSHO Board of Directors and Awards and Recognition Committee invite you to nominate a deserving advanced practitioner member of APSHO, defined as a nurse practitioner (NP), physician assistant (PA), clinical nurse specialist (CNS) or pharmacist (PharmD), for consideration of this prestigious award. The winner of the 2023 Mary Pazdur Award will be recognized during the JADPRO Live conference November 9–12, 2023. Please see the nomination criteria and award details below. For more information on JADPRO Live, please visit the conference website, <u>JADPROLive.com</u>.

The nomination submission deadline is 11:59pm EDT on Monday, May 1, 2023.

Nominations must be completed by 11:59pm EDT on Monday, May 1, 2023 for the nomination to be considered for this award.

Nominator Requirements

Nominations may be submitted by current or recent former colleagues (within two years) of the nominee. The nominator is not required to practice at the same institution or location as the nominee, but should be able to provide a clear description of the qualifications and experience of the nominee through a shared professional oncology/hematology experience, with current relevance and letters of support. The nominator may be an advanced practitioner, physician, or a colleague of a different discipline. The nominator does not have to be a member of APSHO. Self-nominations will not be considered for this award.

Nominee Criteria

The nominee must be a member of APSHO and an advanced practitioner, defined as a nurse practitioner, physician assistant (PA), clinical nurse specialist, or pharmacist.

Current practice or role of the nominee:

The nominee must have a <u>minimum of five years of experience in oncology/hematology and be currently practicing</u> in one or more of the following roles:

Clinical practice

- Direct patient care as provider and/or prescriber; collaborative care with physicians or within an interdisciplinary/multidisciplinary team; provision of care during clinical trials, procedures, symptom management, and treatment or level-of-care decisions
- Settings may include an academic medical center, comprehensive cancer center, community cancer center, hospital inpatient, outpatient hospital-based cancer center, private practice, palliative care, or hospice

Quantitative or qualitative research

 Principal investigator or co-investigator experience, protocol development, review board correspondence, patient recruitment and consent, direct patient care, grading and management of adverse events, data collection, data analysis, reporting or presentation, and/or publication

Committee or other collaborative work

 Involvement or leadership in tumor boards, guideline development, policy development, education, professional society work/contributions, publication, health care policy work

Leadership

Clinic supervision, administration, team education, development of pilot projects,
 advanced practice specialty clinics, private practice, mentoring, program development

Education

 Faculty, curriculum development, advisor, speaker/presenter, team education, mentoring, professional development

Advocacy

 Patient/caregiver advocacy work, mentoring programs, health care policy work, community education, event organization, program development

Nominee characteristics:

A nominee should possess and demonstrate excellence, passion, empathy, leadership, ethics, positive influence, vision, collaboration, and continuous learning.

Nominee work and contributions:

Nominees must exhibit evidence of contributions to oncology/hematology in areas such as clinical practice, research, quality improvement, guideline development, collaborative practice/projects, AP-led projects, mentorship, or oncology/hematology literature. Nominators are encouraged to provide as much information as possible regarding the contributions of the nominee.

Eligibility:

The following individuals are NOT eligible for the award at this time:

- APSHO Board of Directors (BOD) current term and or while under consideration for an APSHO BOD seat *
- APSHO Awards and Recognition Committee current membership or chair term
- JADPRO Live Planning Committee and/or conference chair current term

- Advanced practitioners not currently working in oncology/hematology (such as working in a different specialty or in retirement)
- Advanced practitioners who are not members of APSHO

*Committee review of nominations and recipient selection for this award typically occurs prior to the annual APSHO BOD ballot creation and voting. Nominees and named award recipients are not precluded from participating in future elections to the APSHO BOD.

Nomination Submission Requirements

The nominator should submit the following information regarding the nominee and include supporting documentation. A nomination will not be considered for review process without the following:

- Full name, credentials, title/position, institution, email and phone number of the nominator
- Full name, credentials, title/position, institution, email and phone number of the nominee
- Cover letter for the nomination, to include:
 - o An introduction and description of the nominator's professional relationship to nominee
- Separate essay on why this person is being nominated, to include:
 - Description of nominee attributes
 - Nominee's key contributions to oncology/hematology using descriptive examples
 - o Highlights of the nominee's APSHO involvement and contributions
 - Statement as to why this person should receive the award
- Letters of recommendation* from two additional sources, that include:
 - o Full name, credentials, title/position, institution, email and phone number of the sources
- Curriculum vitae (CV) of the nominee required (a current CV is preferred, but may be within the past 6-12 months)
- Additional supporting documentation or statements the nominator would like to provide

*Letters of recommendation must come from current or recent colleagues (within two years) who can add to or support the narrative of the nominator regarding the qualifications and experience of the nominee. For this purpose, a colleague may or may not be an advanced practitioner but should also be able to express support through a shared professional oncology/hematology experience.

Submission requirements must be met and approved for a nomination to move into the review process. If there are questions regarding the submission information for a nomination, the nominator will be notified by the nomination coordinator for the APSHO Awards and Recognition Committee.

Nominee Review Process

All nominations meeting submission requirements will undergo review by members and leadership of the APSHO Awards and Recognition Committee via the electronic nomination submission system. The committee may contact nominators with questions regarding the information in the nomination and may also contact sources of the supporting letters of recommendation. During the review process, the committee may contact nominees with questions or for additional information.

Nomination Review Period

The nomination review period will be May 2 – May 31, 2023.

Nominee Selection

Once nomination reviews are complete, the selection of the 2023 award recipient will be determined by the APSHO Awards and Recognition Committee in June 2023. The committee will first notify the nominator and the award recipient. Once acceptance is confirmed, all remaining nominators and their nominees will be notified.

The award recipient will receive \$5,000, recognition during the JADPRO Live conference, a trip to JADPRO Live 2023 (including registration to the JADPRO Live conference, hotel accommodations at the Marriott Orlando World Center, Orlando, Florida, for 3 nights, November 9 through November 12, 2023, roundtrip airfare, and hotel transfers); and recognition at the conference as well as in an issue of the *Journal of the Advanced Practitioner in Oncology* (JADPRO) and the *APSHO Advance* member newsletter.

Please refer to *The Mary Pazdur Award for Excellence in Advanced Practice in Oncology Official Rules* for additional information. The Official Rules can also be found at MaryPazdurAward.com.

The top five, highest-scoring, eligible nominations that are not selected for this year's award will automatically roll forward for a second-year review in 2024. Consent and pertinent updates for the second review will be obtained from the nominee and nominator. If a top-scoring nominee has previously rolled forward, the nominator will be notified, as subsequent nominations beyond one rollover must be submitted as a new nomination.

Accessing the Nomination Submission System

Nominators may access the nomination submission system by going to the award website, MaryPazdurAward.com.

For questions or concerns about the nomination process of *The Mary Pazdur Award for Excellence in Advanced Practice in Oncology*, contact info@apsho.org.

For more information about Mary Pazdur and this award dedicated to her memory, please visit MaryPazdurAward.com.

OFFICIAL RULES

The Mary Pazdur Award for Excellence in Advanced Practice in Oncology recognizes and honors a member of the Advanced Practitioner Society for Hematology and Oncology (APSHO) who demonstrates exemplary leadership and makes outstanding contributions in the areas of clinical practice, research, education, collaboration and mentorship.

The annual award will be presented to a selected recipient during the JADPRO Live conference, November 9–12, 2023.

- 1. Eligibility: Contest is open only to current advanced practitioner APSHO members whose membership status is in good standing and who are 21 years old as of the date of entry. An advanced practitioner (AP) is defined as nurse practitioner (NP), physician assistant (PA), clinical nurse specialist, (CNS) or pharmacist. The contest is open only to legal residents of the United States and is void where prohibited by law. Employees of APSHO (the "Sponsor"), their respective affiliates, subsidiaries, advertising and promotion agencies, suppliers, and their immediate family members and/or those living in the same household of each are not eligible to participate. Additionally, the following individuals are NOT eligible for the award at this time:
 - APSHO Board of Directors (BOD) current term or while under consideration for a BOD seat*
 - APSHO Awards and Recognition Committee current member or chair term
 - JADPRO Live Planning Committee and/or conference chair current term
 - Advanced practitioners not currently working in oncology/hematology (such as working in a different specialty or in retirement)
 - Advanced practitioners who are not members of APSHO

Current practice or role of the nominee:

The nominee must have a minimum of five years of experience in oncology/hematology and be currently practicing in one or more of the following roles:

- Clinical practice
 - Direct patient care as provider and/or prescriber; collaborative care with physicians or within a multidisciplinary team; provision of care during clinical trials, procedures, symptom management, and treatment or level-of-care decisions
 - Settings may include an academic medical center, comprehensive cancer center, community cancer center, hospital inpatient, outpatient hospital-based cancer center, private practice, palliative care or hospice

^{**}Committee review of nominations and recipient selection for this award typically occurs prior to the annual APSHO BOD ballot creation and voting. Nominees and named award recipients are not precluded from participating in future elections to the APSHO BOD.

- Quantitative or qualitative research
 - Principal investigator or sub-investigator experience, protocol development, review board correspondence, patient recruitment and consent, direct patient care, grading and management of adverse events, data collection, data analysis, reporting or presentation, and/or publication
- · Committee or other collaborative work
 - o Involvement or leadership in tumor boards, guideline development, policy development, education, professional society work/contributions, publication, health care policy work
- Leadership
 - Clinic supervision, administration, team education, development of pilot projects,
 advanced practice specialty clinics, private practice, mentoring, program development
- Education
 - Faculty, curriculum development, advisor, speaker/presenter, team education, mentoring, professional development
- Advocacy
 - Patient/caregiver advocacy work, mentoring programs, health care policy work, community education, event organization, program development

Nominee characteristics:

A nominee should possess and demonstrate excellence, skill, passion, empathy, leadership, ethics, positive influence, vision, collaboration, and continuous learning.

Nominee work and contributions:

Nominees must exhibit evidence of contributions to oncology/hematology in areas such as clinical practice, research, quality improvement, guideline development, collaborative practice/projects, AP-led projects, mentorship, or oncology/hematology literature. Nominators are encouraged to provide as much information as possible regarding the contributions of the nominee.

Nominations may be submitted by current or former colleagues of the nominee. The nominator is not required to practice at the same institution or location as the nominee, but he or she should be able to provide a clear description of the qualifications and experience of the nominee through a shared professional oncology/hematology experience, with current relevance and letters of support. The nominator may be an advanced practitioner, physician or a colleague of a different discipline. The nominator does not have to be a member of APSHO. Self-nominations will not be considered for this award.

The Contest is subject to all applicable federal, state and local laws and regulations. Void where prohibited.

- **2. How to Enter:** The nominator should submit information online regarding the nominee with supporting documentation. A nomination will not be considered fully submitted and ready to enter the review process without the following information:
 - Full name, credentials, title/position, institution, email and phone number of the nominator

- Full name, credentials, title/position, institution, email and phone number of the nominee
- Cover Letter for the nomination, to include:
 - o An introduction and description of the nominator's professional relationship to nominee
- Separate essay on why this person is being nominated, to include:
 - Description of nominee attributes
 - Nominee's key contributions to oncology using descriptive examples
 - o Highlights of APSHO involvement and contributions
 - Statement as to why this person should receive the award
- Curriculum vitae (CV) of nominee required (current CV preferred, but may be from within the last 6-12 months)
- Letters of recommendation from two additional sources that include:
 - o Full name, credentials, title/position, institution, email and phone number
 - Additional supporting documentation or statements the nominator would like to provide

Submission requirements must be met and approved for a nomination to move into the review process. If there are questions regarding the submission information for a nomination, the nominator will be notified by the nomination coordinator for the Awards and Recognition Committee.

- **3. Timeline:** Entries will be accepted online starting on or about January 27, 2023 and ending May 1, 2023. All online nominations must be received by May 1, 2023 11:59PM EDT.
- **4. Agreement to Official Rules:** By participating, you agree to be fully and unconditionally bound by these Rules, and you represent and warrant that you meet the eligibility requirements set forth herein. In addition, you agree to accept the decisions of APSHO, as final and binding as it relates to the Contest. The Contest is subject to all applicable federal, state and local laws.
- **5. Prize:** One (1) award recipient will receive the following: \$5,000; recognition during the JADPRO Live conference, a trip to JADPRO Live 2023 (including registration to the JADPRO Live Conference, valued at approximately \$400.00; hotel accommodations at the Marriott Orlando World Center in Orlando, Florida, for three (3) nights, November 9 through November 12, 2023, in a standard room plus tax, valued at approximately \$950.00; round-trip economy airfare and hotel transfers valued at approximately \$700.00; meals included in conference registration (*meals not included in conference registration and other incidentals are not included*); and recognition at the conference as well as in an issue of the *Journal of the Advanced Practitioner in Oncology* (JADPRO) and the *APSHO Advance* member newsletter.
- **6. Winner Selection and Notification:** Once nomination reviews are complete, the final selection of the award recipient will be made by the Awards and Recognition Committee.

A winner will be selected in June 2023 and will be notified via email to the email address provided within five (5) days following the winner selection. APSHO shall have no liability for a winner's failure to receive notices due to winners' spam, junk e-mail or other security settings or for winners' provision of incorrect or otherwise non-functioning contact information. If the selected winner cannot be contacted, is ineligible, fails to claim the prize within 15 days from the time award notification was sent, or fails to

timely return a completed and executed declaration and releases as required, prize may be forfeited, and an alternate winner selected.

The receipt by winner of the prize offered in this Contest is conditioned upon compliance with any and all federal and state laws and regulations. ANY VIOLATION OF THESE OFFICIAL RULES BY ANY WINNER (AT SPONSOR'S SOLE DISCRETION) WILL RESULT IN SUCH WINNER'S DISQUALIFICATION AS WINNER OF THE CONTEST AND ALL PRIVILEGES AS WINNER WILL BE IMMEDIATELY TERMINATED.

- 7. Rights of Use: By entering this Contest you understand that APSHO, anyone acting on behalf of APSHO, or its respective licensees, successors and assigns will have the right, where permitted by law, without any further notice, review, or consent, to print, publish, broadcast, distribute, and use, worldwide in any media now known or hereafter in perpetuity and throughout the world, your entry, including, without limitation, the entry and winner's name, portrait, picture, voice, likeness, image or statements about the Contest, and biographical information as news, publicity, or information and for trade, advertising, public relations, and promotional purposes without any further compensation.
- **8.** Terms and General Conditions: APSHO reserves the right, in its sole discretion, to cancel, terminate, modify or suspend the Contest should (in its sole discretion) a computer virus, non-authorized human intervention, fraud or other causes beyond its control corrupt or affect the administration, security, fairness or proper conduct of the Contest. In such case, APSHO may select the winner from all eligible entries received prior to and/or after (if appropriate) the action taken by APSHO. APSHO reserves the right, at its sole discretion, to disqualify any individual who tampers or attempts to tamper with the entry process or the operation of the Contest or website or violates these Terms & Conditions. Any attempt by an entrant to deliberately damage any website or undermine the legitimate operation of the Contest may be a violation of criminal and civil laws and should such an attempt be made, APSHO reserves the right to seek damages from any such person to the fullest extent permitted by law. By entering the Contest, you agree to receive email communications periodically from APSHO. You can opt-out of receiving this communication at any time by clicking the unsubscribe link in the email.
- **9. Release and Limitations of Liability:** By entering, you agree to release and hold harmless APSHO and its subsidiaries, affiliates, advertising and promotion agencies, partners, representatives, agents, successors, assigns, employees, officers and directors from any liability, illness, injury, death, loss, litigation, claim or damage that may occur, directly or indirectly, whether caused by negligence or not, from (i) such entrant's participation in the Contest and/or his/her acceptance, possession, use, or misuse of any prize or any portion thereof, (ii) technical failures of any kind, including but not limited to the malfunctioning of any computer, cable, network, hardware or software; (iii) the unavailability or inaccessibility of any transmissions or telephone or Internet service; (iv) unauthorized human intervention in any part of the entry process or the Promotion; (v) electronic or human error which may occur in the administration of the Promotion or the processing of entries.

- 10. Disputes: THIS CONTEST IS GOVERNED BY THE LAWS OF THE UNITED STATES AND NEW JERSEY, WITHOUT RESPECT TO CONFLICT OF LAW DOCTRINES. As a condition of participating in this Contest, participant agrees that any and all disputes which cannot be resolved between the parties and causes of action arising out of or connected with this Contest, shall be resolved individually, without resort to any form of class action, exclusively before a court located in NEW JERSEY having jurisdiction. Further, in any such dispute, under no circumstances will participant be permitted to obtain awards for, and hereby waives all rights to claim punitive, incidental, or consequential damages, including reasonable attorneys' fees, other than participant's actual out-of-pocket expenses (i.e., costs associated with entering this Contest), and participant further waives all rights to have damages multiplied or increased.
- **11. Privacy Policy:** Information submitted with an entry is subject to the Privacy Policy stated on the APSHO Website. To read the Privacy Policy, click here.
- **12. Sponsor:** The Sponsor of the Contest is APSHO, 3131 Princeton Pike, Bldg 1., Suite 205, Lawrenceville NJ 08648.

Please refer to *The Mary Pazdur Award for Excellence in Advanced Practice in Oncology* Nomination Guidelines for full information.