

Guidelines:
Poster Abstract Submission
Digital Poster Display
Scientific Poster Presentation

AVA Scientific Posters are a method for authors to present research and/or to display original work. All posters should convey relevance to AVA's mission and vision. The mission of AVA is to advance the global practice of vascular access, through awareness, advocacy, and education to improve healthcare outcomes. Our vision is a world with safe vascular access.

Timeline*:*

- **May 15, 2024**: Deadline to submit an abstract for digital poster display.
- **June 3, 2024:** Accept/reject notification will be sent via email to all completed poster abstract submissions.
- **July 8, 2023:** Deadline to upload digital poster and pay $50 submission fee for each poster **to be considered for a Scientific Poster Presentation.**
- **August 6, 2024:** Accept/reject notification will be sent via email for poster authors that chose to be considered for Scientific Poster Presentation.
- **August 26, 2024:** Deadline for all poster authors to pay $50 submission fee and upload final digital poster.

Poster Abstract Submission

Each poster that you would like to display must have a corresponding abstract submitted via the online form which may be found **HERE.**

- When you begin the online form, you will be prompted to create a Login ID and Password. Please keep the Login ID and Password until the close of the submission process: you may want to log in to make changes before the closing date.
- For each submission, you will be required to:
    - Provide a title for your abstract.
    - Indicate whether your poster abstract is or is not associated with research.
    - Provide full contact information on a primary author (typically the submitter).
    - Provide a list of co-authors (required details for each co-author includes name, degrees, email, organization, city, state, and country).
    - Agree to the guidelines set forth in this document.
    - Select a track from the list provided below under Abstract Criteria.
    - Provide financial disclosures for the primary author, if applicable.
    - Provide abstract details for each of the items listed below under Abstract Criteria.

Abstract Criteria

Abstract Content

Content should reflect the diversity of the Vascular Access specialty. Submissions are accepted from professionals working in clinical and non-clinical settings, research and development, management, business, the sciences, and technology. In 500 words or less, provide an accurate, succinct, and informative abstract that represents your submission and/or poster. All abstracts must be submitted in English, and must be well organized. Content should be written in complete sentences without abbreviations. References are not included in the abstract. The judging process is blinded and peer-reviewed: Do not include author(s) name, facility name, or identifying factors in abstract. It may cause disqualification.

All abstracts should:

- Have adequate relevance to the field of vascular access.
- Be appropriate to the current (or future) trends within the field of vascular access.
- Describe how it could be incorporated into the field of vascular access if not already present.
- Present a question that may be expanded to a general, breakout, or professional development session at future AVA scientific meetings.

Research abstracts are required to include the following headings:

1. Purpose/Design *(50 words maximum)*
2. Methods *(150 words maximum)*
3. Results *(150 words maximum)*
4. Limitations *(50 words maximum)*
5. Conclusion *(100 words maximum)*

- All research based and evidence-based practice must have documented and completed outcomes prior to submitting.
- *Research posters involving human subjects must address protection of human subjects in keeping with International Standards governing human research (IRB approval if applicable).*

Abstracts not associated with research are required to include the following key points:

1. Purpose - What was the goal of the study? *(50 words maximum)*
2. Background - What was the problem? Why was it important? *(175 words maximum)*
3. Results - What were the findings? *(175 words maximum)*
4. Conclusion - What do the final outcomes mean? *(100 words maximum)*

Tracks

All abstracts must be applicable to at least one of the tracks listed below. The track must be identified at the time of poster abstract submission and be relevant to the art and science of vascular access.

1. Pediatric/Neonatal Vascular Access
2. Continuum of Care Throughout Vascular Access
3. Systems, Process and Communication
4. Care & Maintenance of Vascular Access Devices
5. Leadership, Education and Development in Vascular Access
6. New Technology and Applications in Vascular Access
7. Education Pertaining to Vascular Access

Abstract submissions will be judged based on the level of clinical evidence presented as follows:

Strength	Level	Design
High	1	Randomized prospective blinded clinical trial
		Meta-analysis of clinical trials
	2	Prospective clinical trial
	3	Retrospective clinical trial
	4	Series of Case Studies
Low	5	Case report or individual case study
		Expert Opinion
		Personal Observation

Abstract Selection Process

All abstracts submitted are subjected to an objective, blinded peer review and are evaluated on quality of the project/research, content, and relevance to the field of vascular access.

Please note:

- AVA reserves the right to reject submissions that do not meet these objectives and criteria, are deemed inappropriate for the meeting, or do not meet the quality standards of the meeting.
- AVA reserves the right to waiver publication on a case-by-case basis.
- AVA does not perform independent research of submissions and relies on the author to demonstrate veracity in their posters and presentations.

Digital Poster Display

If your abstract is selected for digital poster display, you will receive notification and given access to the online e-Poster Gallery where you will create your digital poster.

Submission Fee

There is a **$50 submission fee** for each **accepted** poster. This fee must be paid for each poster that you wish to display at AVASM24. Payment should be submitted through the online payment form, which will be distributed along with access to the e-Poster Gallery.

Helpful Hits for Digital Poster Display Design

- Select colors wisely, remembering that not all attendees may be able to distinguish between red, green and grey.
- Use pictures, diagrams, figures, etc. rather than text when appropriate, to best describe your work.
- Excessive use of text should be avoided.
- The average poster has from 2-5 figures/diagrams.
- Please ensure the content is clear to the reader when you are not present at the display.
- Your poster should be arranged and organized professionally, with the method and results clearly displayed.
- Your poster should be visually interesting and creatively designed.

Scientific Poster Presentation

The AVA Scientific Poster Committee, composed of clinical and industry reviewers, will blindly judge the digital posters to determine the 20 posters that will be given a poster presentation time slot, based on criteria (as listed above).

- Each poster will be presented by one author for 12 minutes, plus 3 minutes of time for Q&A.
- Each presentation should include a high-level overview of poster findings and an open discussion between the poster author and the audience.

Poster presenters óÝÌ·ÌýÝÌ·dzúĶ2№ú will receive Þмлл discount on registration fees to AVASM24.

Commercialism/Marketing for Scientific Poster Presenters

NOTE: If your poster is selected for a presentation, the poster must stay unbranded for CE purposes. AVA sessions are noncommercial forums. Individuals are prohibited from using brand names and specific product endorsement. Under no circumstances should the session podium be used as a place for promotion of a speaker's product, service, or monetary self-interest, nor for promotion of a product or service offered by Speaker's employer or client.
In addition, Speaker agrees that content presented by Speaker shall not infringe or violate any copyright, trademark, patent or intellectual property rights of any person or entity.
Presenters from any session podium must refrain from overt statements or pointed humor that disparages the rightful dignity and social equity of any individual or group.

Awards

During the meeting, attendees will participate in voting for the “People’s Choice Award”. First, Second, and Third Place posters will receive a certificate and a cash award. The award winners will be announced at the end of the Scientific Meeting, on the AVA website and in Intravascular Quarterly.

Electronic Disclosure

Providing AVA with an electronic abstract, digital poster, presentation and/or handouts constitutes agreement that AVA and its designated agent are expressly authorized and granted the right to reproduce the presenter’s electronic presentation or handout file(s) and include the file(s) on the AVA 2024 e-Poster Gallery, which will be provided to meeting participants as part of their registration package.

Reproduction, Publication and Sale of Poster Presentation

Providing AVA with an electronic abstract, digital poster, presentation and/or handouts constitutes agreement that AVA and its designated agent are expressly authorized and granted rights to all associated material (including, but not limited to: PowerPoint files as restricted PDF files and other handouts distributed during the Presenter's and/or Author's presentation) and is granted a perpetual license to reproduce and sell such, as it sees fit, without paying any compensation or remuneration to Presenter and/or Author. AVA and its designated agent may use some or all of these components either in whole or in part, synchronized or not. Presenter and/or Author understands and presents that they have the right to grant such permission based on copyright law and that the use of third-party material has been cleared for the purposes as set out herein. Presenter and/or Author hereby grants and authorizes AVA the right to transcribe, sell and publish Presenter's and/or Author's presentation(s) and Posters in the AVA Journal, JAVA; its newsletter, lntravascular Quarterly; on the AVA web site, or any other AVA publication. Minor editing changes may be made; Presenter and/or Author reserves the right of final approval of the manuscript before publication by AVA. Any such article will carry Presenter's and/or Author's name as the author.

Contact

Please contact the meeting organizers with any questions related to the abstract submission process at meetings@avainfo.org.