



Fellow and Resident Complex Cases Submission Guidelines

Submission Opens on September 16, 2024, and Closes on December 2, 2024

The Society of Cardiovascular Anesthesiologists invites the submission of **complex cases** to be presented during the Fellow and Resident Program during the SCA 2025 Annual Meeting & Workshops from **April 26-29, 2025**.

Note: If your project is a research study and not a complex case, please consider submitting it to the SCA Scientific Program.

IMPORTANT INFORMATION

- Submission system **opens on September 16, 2024**.
- Submission system **closes at 11:59 PM (Eastern) on December 2, 2024**.
- Additional submissions will not be accepted after the submission system closes.
- If you do not receive email confirmation of your abstract submission within 30 minutes of finalizing your abstract submission, please contact SCA Program Team at kflowers@scahq.org
- Co-Authors must complete their bio and disclosure forms by **December 2, 2024**.
- The submission will not be reviewed unless **all** listed authors complete a disclosure form by the deadline.
- Notifications regarding abstract selection will be sent by the end of January 2025.

INSTRUCTIONS FOR ONLINE SUBMISSION

Submission Requirements

- All submissions will include three (3) sections:
 - Introduction
 - Case Presentation
 - Discussion
- The title must be short, specific, indicating the nature of the work or the problem discussed.
 - Capitalize first letter of each word in the title.
 - Do not enter the title in all upper case, in quotation marks, or use abbreviations.
- Submissions are limited to a 3,300 Character count, including the body text and spaces. Tables and graphs do not count against the character count.
- Tables, figures, images, or other graphics, will only be accepted as still images in the following files formats: .jpg, .png, .tiff, or .bmp.
- Submissions must include at least one (1) but no more than three (3) references.
- The submitting author will be designated as the presenting author and must attend the 2025 Annual Meeting in Montreal, Quebec, Canada if the abstract is accepted.
- All communication from/to the SCA will be with the submitting/presenting author only.
- All submitting/presenting authors must complete a disclosure of relevant financial relationships at the time of submission.

- Submitting/presenting authors are responsible for providing the names and emails of their co-author(s) at the time of submission.

General Rules

- **Submitting/presenting author must be a Fellow or Resident. The Program Director or other faculty may not submit on behalf of their Fellow or Resident.**
- **The submitting/presenting author must attend the 2025 Annual Meeting in Montreal, Quebec, Canada if the abstract is accepted.**
- Submissions that do not include all the previously listed requirements will not be reviewed.
- Submitted text and images must be HIPPA compliant, including masking of all patient identification material. Images with patient identifiers will not be considered for presentation.
- Only one Fellow and Resident Complex Case submission is allowed per presenting author. If you have additional cases to submit, you may do so in the Scientific Program or Thoracic Anesthesia Symposium abstract submission systems.
- An abstract or case may be submitted for consideration to multiple calls; however, the submission will not be accepted for presentation to more than one call. The author must indicate submission to multiple calls at the time of submission.
- Abstracts/cases that are published or presented at other national and international meetings prior to the SCA Annual Meeting will not be permitted to be presented.
 - If there is a potential conflict regarding an abstract already being presented or published it is the responsibility of the submitting author to contact SCA at the time of Failure to comply may result in the abstract being disqualified.
- Once the abstract is submitted, no revisions are permitted.
- Failure to follow SCA abstract policies may result in disqualification of your abstract.
- Abstract co-authors will receive requests by email for disclosures of conflicts of interest after the presenting author submits the abstract. If any co-author fails to submit his/her disclosures, the abstract will not be reviewed and will be rejected.
- All abstracts will undergo a blinded review.
- Accepted abstracts will then be presented in electronic format for the 2025 Annual Meeting. Authors of accepted abstracts are responsible for submitting electronic versions of their posters for presentation at the Annual Meeting. The deadline for poster submissions will be **Friday, March 21**.
- The top four cases will be presented orally at a special session.

Presenting Author Rules

- **The presenting author must either be a current fellow in cardiothoracic anesthesiology (or related field) or a resident in anesthesiology (or related field) or completed such a fellowship/residency program within the past six (6) months.**
- **If a different presenting author must be designated after submission, please adhere to the following:**
 - The presenting author must be a co-author listed on the case submission at the time of submission. Please notify the SCA at kflowers@scahq.org to make this change.
 - Presenter changes made after **February 28, 2025** will not be reflected in any printed or online materials or applications.
 - If a co-author cannot be identified to present the case, the case must be withdrawn from presentation. Please notify the SCA immediately at kflowers@scahq.org.
- The presenting author is responsible for case content – SCA will not edit submissions.
- All communications regarding the abstract submission will be sent to the presenting author.

SUBMISSION REVIEWS

All submissions undergo a blinded peer-review process and will be reviewed on the following criteria:

- Originality of topic.
- Illustrates cutting edge medicine.
- Provides an opportunity for discussion.
- Quality of written submission.