

PEDIATRIC HOSPITAL MEDICINE
PHM2025
JULY 24-27, 2025 ANAHEIM, CALIFORNIA

Call for Content Submission Guidelines
Quick Hits, Mini-Plenary, Workshops, and General Topics

The PHM 2025 Planning Committee invites all interested parties to submit content proposals for the PHM 2025 conference in Anaheim, California. Please review the entirety of these guidelines to determine which type of submission you would like to complete.

Submissions must be completed by Wednesday, January 15, 2025, at 11:59 pm ET.

Available categories for submissions: Advocacy, Behavioral Health, Belonging, Diversity, Equity and Inclusion, The Business and Practice of Hospital Management, Clinical Updates, Complex Care, Health Informatics and Innovation, Medical Education, Newborn Medicine, Patient Safety and Quality Improvement, Physician Wellness, Professional Development, Research and Innovation, Trainee/Early Career.

Workshops:

Workshops are 75- or 90-minute interactive-style sessions that take place through PHM in dedicated workshop tracks. Workshops will address innovative ideas, learner-centered knowledge gaps and needs in an interactive format.

Criteria for Workshop selection:

1. A topic that is timely and important for the intended audience
2. Session proposal up to 500 words in length that includes actionable take-home points and audience engagement strategies.
3. A detailed session agenda, 1 page in length.
4. Learning objectives that are clear and appropriate
5. Supporting figures or images (not required).

Please note the following before submitting a Workshop proposal:

1. Workshop submissions will be presented in either 75- or 90-minute formats.
 - a. Please specify which you prefer in your proposal.
 - b. Note, the amount of time you are allotted may change at the PHM Planning Committee's discretion.
2. Workshops will be set with round tables to encourage interactive engagement.
3. Workshop proposals will have only 1 main presenter and up to 7 co-presenters.

Mini-Plenary Sessions:

Mini-Plenary sessions are 75-minute sessions that take place throughout PHM in our larger session rooms. Mini-Plenary sessions should include 60 minutes of didactic content with 15 minutes of audience Q&A.

Criteria for Mini-Plenary selection:

1. A topic that is timely and important for the intended audience
2. Session proposal up to 500 words in length that includes actionable take-home points and audience engagement strategies.
3. Learning objectives that are clear and appropriate
4. Supporting figures or images (not required).

Please not the following before submitting a Mini-Plenary proposal:

1. Presentations should be didactic in nature with audience engagement
2. The session room will be set in a theater-style setting
3. Mini-Plenary proposals will have only 1 main presenter and up to 3 co-presenters.

Quick Hits:

Quick Hits are 45-minute “rapid fire” sessions focused on clinical knowledge, “latest and greatest” updates or evolution of practice in one area. Quick Hit sessions should include 30-35 minutes of didactic content with 10-15 minutes of audience Q&A.

Criteria for Quick Hits selection:

1. Session proposal up to 500 words in length that includes actionable take-home points and audience engagement strategies.
2. Learning objectives that are clear and appropriate.
3. Supporting figures or images (not required).

Please note the following before submitting a Quick Hits proposal:

1. Presentations should be didactic in nature with audience engagement
2. The session room will be set in a theater-style setting
3. Quick Hit proposals will have only 1 main presenter and up to 2 co-presenters.

General Topic Submissions:

These submissions give you the opportunity to submit the content that you would like to see at the PHM 2025 conference. These topics can be presented as any one of our presentation types (Quick Hits, Mini-Plenaries or Workshops). You may submit a general topic or a general topic with up to 1 speaker suggestion. These topics could include oral storytelling about a unique or difficult patient encounter or overcoming an administrative or systematic barrier.

Please note the following before submitting a general topic proposal:

1. No acceptance or declination emails will be sent to you, the submitter.
2. The use of your topic or topic with speaker submission does not grant you discounted or complimentary registration to the PHM 2025 conference.
3. The PHM 2025 Planning Committee can use your topic or topic with speaker suggestion at their discretion within PHM 2025.

Please note the following before submitting a proposal:

1. The main presenter (one per session) will receive complimentary registration.
 - The main presenter must be indicated in your initial proposal.
2. All co-presenters of accepted sessions must be registered for the meeting to participate in their sessions.
3. Workshops, Mini-Plenary, and Quick Hits can be scheduled throughout the duration of the conference, July 24 – 27, 2025.
 - Please do not submit a proposal unless you and your co-presenters are able to appear on any of the four days of the conference.
4. We recognize that your submission may fit into more than one category and the planning committee will address that when reviewing your complete submission.
5. All proposals must be completed and submitted by **Wednesday, January 15, 2025, at 11:59 pm ET**.
 - No extensions to this deadline will be granted.
6. Acceptance notifications will be sent by the end of March 2025.

We hope you will consider submitting a proposal for the Pediatric Hospital Medicine 2025 conference. Should you have any questions regarding the submission process, please contact phm@hospitalmedicine.org