

APTA Pediatrics Annual Conference

Educational Session Proposal Template – Provided for Information Only

(use this template to create your proposal to paste in the appropriate fields in the submission site)

Session Title (max 100 characters):

Session Type (select one option):

- **Concurrent session – 1.5 hours** *Concurrent sessions cover content **specific to practice** areas which typically delve deeper into a specialized subject, providing targeted knowledge, skills, or insights that are relevant to specific fields or practices and run with 4-5 opposed sessions.*
- **Plenary session – 1.5 hours** *Plenary sessions are typically of **broad interest** relevant to a wide audience used to foster broader dialogue among participants and run with 1-2 opposed sessions.*
- **Training Workshop – 2 hours** *Training workshops will be held on Sunday morning. These workshops should focus on **practical, hands-on learning** rather than traditional lecture-style content. At least 75% of the session should involve **active participation**, such as case studies, small group discussions, role-playing, or skills practice. The goal is for participants to gain tangible, applicable skills through interactive, engaging activities.*
- **Preconference course –** *Preconference courses are a **specialized session** held before the main conference, designed to provide in-depth learning on a specific topic or skill. These courses offer hands-on experience, practical knowledge, and networking opportunities in a more focused and intimate setting.*
 - **Half-Day – 4 hours** *Half-day preconference courses are presented on the Thursday prior to the start of conference.*
 - **1 Day – 7.5 hours** *1-day preconference courses are presented on the Thursday prior to the start of conference.*
 - **2 Day – 15 hours** *2-day preconference courses are presented on the Wednesday and Thursday prior to the start of conference.*

Speaker(s)

Name & Credentials:

Mailing Address:

Email:

Phone:

Organization:

Bio (no more than 100 words):

Practice Area: (Neonatology; Early Intervention; School; Hospital-based; Adolescents & Adults with Diverse Abilities; Sports-Fitness; Academic and Clinical Educators; Cardiovascular & Pulmonary; Residency & Fellowship; Student and New Professional)

1st choice:

2nd choice:

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Provide the appropriate learner level for this proposed session: Basic, Intermediate, Advanced, Various (multiple). As a reminder, the APTA Pediatrics Annual Conference is geared towards physical therapists, physical therapy assistants, and students.

Course Format: Describe the format of your session. Include the following elements in your description: instructional strategies and knowledge translation methods and evaluation. (not to exceed 100 words)

Description: This information will be used in conference materials. Please use sentence case, complete sentences, and avoid acronyms whenever possible. This is what will be displayed on the conference website. (not to exceed 250 words):

Proposed Schedule for Presentation: Provide a detailed breakdown of your session, specifying the time allocated to each segment. While it's important to include background information, we encourage allocating more time to interventional approaches and their practical applications. This helps reviewers clearly understand how you plan to focus on actionable content during your presentation.

Unique Considerations and Accommodation Requests: Describe any unique needs for your session (ex: space, room/table layout, lab with patients or children involved, equipment or materials needed). If you have any accessibility or accommodation requests (e.g., for mobility, visual, or hearing needs), please specify them here to ensure full participation.

References: (list in AMA style – must have at least 5 references that are peer-reviewed within the last 7 years and no more than 10 references total).

Resources: (if applicable – describe pre-reading materials, forms to be used, recommended follow-up activities)

Clinical Recommendations: Are you planning on making clinical recommendations in your presentation? (Yes/No)

- If you are planning on making clinical recommendations in your presentation, please provide details:

Originality statement: I certify that the proposal submitted is original and: (select one)

- None of the work has been previously presented or published
- Part or all of the work has been previously presented or published elsewhere

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- When and where was this work presented or published previously? How does the current proposal differ from prior presentations or publications, and why should this proposal be presented given past presentations or publications?

Learning Objectives (List 3, Max 30 words for each objective) – Complete the sentence, ‘Upon completion of this course, the learner will...’ Use action words to begin this learning objective, such as list, describe, define, demonstrate, conduct, etc.

- 1.
- 2.
- 3.

Conflict of Interest and Financial Disclosure Statement: Please disclose whether you have any financial interest in the information you plan to present.

- **Commercial Support:** Was private commercial or industrial support accepted for this project? (Yes/No)

If yes, provide details about the support including whether the commercial entity has had any role in preparing, reviewing, or presenting the proposal.

On Demand Delivery Option: APTA Pediatrics Annual Conference committee is committed to providing an accessible conference for all, which is why we continue to offer on-demand programming for individuals who may not be able to join us in-person. Please share your interest in participating in our on-demand annual conference program. On-Demand sessions are typically around 1 hour in length and replicate much of the same content that was presented in the in-person session.

If a recorded, on-demand session is completed, speakers will be offered a 100% discount off full-conference registration for up to 2 speakers per session. On-Demand sessions are typically around 1 hour in length and replicate much of the same content that was presented in the in-person session.

Please indicate your preference in presentation delivery below.

- I would prefer to only present in-person
- I will record an on-demand session in addition to my in-person session