

# GWIMS Leadership Award Submission Requirements

Thank you for nominating a leader for a GWIMS Individual Leadership Award, or an organization or program for the GWIMS Organizational Leadership Award. We are very grateful for your time to elevate and recognize the accomplishments of women leaders and organizations/programs that advance women's careers across the spectrum of academic medicine and science. To help expedite the submission process, please compile the information indicated below ahead of time.

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## Individual Leadership Award

### For the main nominator only:

1. **Summary:** Please summarize the individual nominee's achievements. Summaries should focus on the individual nominee's work with or on behalf of women across the spectrum of academic medicine and science and clearly specify the scope of impact of this work (i.e., National, Regional, University, Medical School, Health System, Department, and/or Division). Max 300 words.
2. **Established or Emerging:** Please indicate the reason you think that this leader is "established" or "emerging" in their work with women across the spectrum of academic medicine and science. In general, an "emerging" leader will have worked with WIMS-related matters for <10 years, and an "established" leader will have worked with WIMS-related matters for >10 years. Max 100 words.
3. **Institutional Roles:** Share any institutional role(s) that the individual nominee has held or currently holds related to women's advancement and gender equity (Dean for Women, Faculty Affairs, Chair of Group on Women in Medicine and Science, etc.). Max 100 words.
4. **Support:** Describe the support (if any) the nominee has received to carry out their gender equity work (administrative support, philanthropy, grant funding, salary support) and what role, if any, the individual nominee had in garnering that support. Max 200 words.
5. **CV:** Please attach the nominee's CV.

### For all supporting nominators: *(minimum of one, up to four)*

1. **Accomplishments:** Describe the individual nominee's accomplishments related to advancing women across the spectrum of academic medicine and science in the categories below. Please clearly specify the scope of impact of this work (i.e., National, Regional, University, Medical School, Health System, Department, and/or Division) and any metrics related to those accomplishments (e.g., promotion and retention rates pre and post an intervention). Max 400 words.
  - a. Mentorship and sponsorship
  - b. Recruitment, retention, and promotion
  - c. Educational or professional environment
  - d. Scholarship (can include traditional (e.g., journal publications) and non-traditional (e.g., podcasts) scholarship. See: [Boyer's Expanded Definitions of Scholarship](#) and [Scholarship of Discovery and Beyond: Thinking About Multiple Forms of Scholarship and Elements of Project-Based Learning to Engage Undergraduates in Publishable Research](#).
2. **Barriers:** Please describe any barriers or challenges the individual nominee experienced related to this work, and how the nominee overcame them. Max 200 words

## Organizational Award

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### For the main nominator only:

1. **Summary:** Please summarize the organization or program's achievements. Summaries should focus on the organization's work with or on behalf of women across the spectrum of academic medicine and science and clearly specify the scope of impact of this work (i.e., National, Regional, University, Medical School, Health System, Department, and/or Division). Max 300 words.
2. **Established or Emerging:** Please indicate the reason you think that this organization is "established" or "emerging" in their work with women across the spectrum of academic medicine and science. In general, an "emerging" organization will have worked with WIMS-related matters for <10 years, and an established organization will have worked with WIMS-related matters for >10 years. Max 100 words.
3. **Institutional Roles:** Share any formal role the organization/program has within the institution (e.g., Office of Women Faculty, Office of Inclusion). If the nominee is a program, please address whether the program is part of a specific department or other area. Max 150 words.
4. **Resources:** Please describe any resources available to conduct the work (FTE, administrative support, grants) and what role, if any, the nominee organization had in garnering that support. Max 150 words.
5. **History:** Please share a history of the nominee program or organization, including any milestones or partnerships with internal/external groups. Max 500 words.

### For all supporting nominators: *(minimum of one, up to two)*

1. **Accomplishments:** Describe the organization or program's accomplishments related to advancing women across the spectrum of academic medicine and science in the categories below. Please clearly specify the scope of impact of this work (i.e., National, Regional, University, Medical School, Health System, Department, and/or Division) and any metrics related to those accomplishments (e.g., promotion and retention rates pre and post an intervention). Max 400 words.
  - a. Mentorship and sponsorship
  - b. Recruitment, retention, and promotion
  - c. Educational or professional environment
  - d. Scholarship (can include traditional, e.g., journal publications) and non-traditional (e.g., podcasts) scholarship. See: [Boyer's Expanded Definitions of Scholarship](#) and [Scholarship of Discovery and Beyond: Thinking About Multiple Forms of Scholarship and Elements of Project-Based Learning to Engage Undergraduates in Publishable Research](#).
2. **Barriers:** Please describe any barriers or challenges the nominee organization or program experienced related to this work, and how they overcame them. Max 200 words