



## **2026 Information Technology in Academic Medicine Conference Sponsored by the Group on Information Resources (GIR)**

**June 3-5, 2026  
Downright Austin, a Renaissance Hotel  
Austin, Texas**

Conference Theme: *Blazing a Trail for Solutions*

**Submission Deadline: December 5, 2025, 11:59 p.m. PST**

The 2026 Information Technology in Academic Medicine Conference, sponsored by the AAMC [Group on Information Resources \(GIR\)](#), is the premier event for the academic medicine technology community to share how they address various challenges and develop successful strategies for meeting organizational goals.

With information technology established as a strategic asset essential to the growth and success of medical schools and teaching hospitals, this event offers valuable peer learning and networking opportunities on critical issues.

The Planning Committee is seeking proposals for breakout sessions and posters. Of particular interest are proposals that have made a significant impact on your institution and the use of technology. Proposals featuring multiple institutions and case studies around strategic initiatives or operational excellence are also encouraged.

The list below includes topical areas intended to organize the program. The meeting program will list your session description, along with 1-2 topics, to help attendees build an agenda that aligns with their interests.

### **Topical Areas**

- Clinical Assessments
- Community Engagement
- Data
- Education Technology and Instructional Design
- IT Operations
- Leadership
- Research Technology

## Submission Categories

There are two opportunities to submit a proposal:

**Breakout sessions:** These sessions provide opportunities for speakers to highlight their recent innovations, projects, systems, or other practices. They should be applicable to other institutions and should incorporate successes as well as challenges along the way. The session should include both a brief presentation on the chosen topic and ample time to engage the audience in discussion. Proposals that are organized like case studies are encouraged, as well as deep dives.

Only speakers who will be onsite at the conference should be added to the submissions. You will be provided with the opportunity to acknowledge colleagues who contributed to your submission but will not be onsite at the conference in the “Additional Information” section.

**Posters:** Posters allow for authors to highlight a specific program, project, innovation, system, dashboard, and/or application and will include up to three different components: (1) a PDF of the poster for the meeting site; (2) a physical poster that will be on display during the meeting and highlighted during the poster session; and (3) an optional video that is less than five minutes of the poster author(s) discussing their poster which will be accessible throughout and after the conference on the meeting website and app. One poster author at minimum must be onsite at the conference to present the poster at the poster reception on June 4<sup>th</sup>.

Please note that you may submit multiple proposals in both submission categories and within each submission category. You will be required to select the submission category when you start your proposal.

## Submission Forms

The submission form for **breakout sessions** includes the following questions:

- Primary topical area, per the list above, with the option of adding a secondary topical area.
- Short description of your session. It should be descriptive and thought provoking. If selected, this description will be featured in the meeting program. (800 characters)
- Describe the practical application of what you are presenting. What was the need and what did this specifically address? (2,000 characters)
- Stage of implementation of the topic of your submission. (800 characters)
- How is the proposed topic influencing your current practices and driving transformation within your organization over the next 3-5 years? (2,000 characters)
- Session Outcomes. You will be asked to describe three outcomes, objectives, or take-away messages that meeting participants will learn from your session. At least one of your learning objectives should be focused on strategic action and/or solutions to any challenges.

The submission for **posters** includes the following narrative questions:

- Primary topical area, per the list above, with the option of adding a secondary topical area.
- Poster Description. Please describe what your poster is about. If selected, this information will be shared on the meeting website. (800 characters)
- What information will attendees be able to take away after viewing your poster that they can apply at their own institution?

**All proposals include the following information:**

- Title (90 characters or less)
- Short description (800 characters or less)
- Speaker/Author information

**Proposal Topics**

Proposals should align with the thematic topical areas listed above.

We encourage you to submit proposals with a range of viewpoints—both at your own institution and from other institutions.

**Proposal Guidelines**

Priority will be given to proposals that are of interest to members of the GIR. We strongly encourage collaboration on proposals between attendees and among different perspectives.

Breakout sessions will be 45 or 60 minutes in length. This should include time for questions and discussion.

Breakout sessions will take place June 3<sup>rd</sup>, 4<sup>th</sup>, and 5<sup>th</sup>. The Poster reception will be held on June 4<sup>th</sup>.

Depending on the number of proposals received and the topics of the sessions, you may be asked to collaborate with another academic medical center on the presentation if the topics are closely related. You may also be asked to present your breakout session as a poster.

Proposals must be submitted by constituents of AAMC member institutions or non-AAMC members that are not commercial organizations (e.g., federal and state representatives, other non-profit organizations, other higher education representatives). Your proposal may include consultants or other commercial organizations if considered integral to the presentation. If a consultant or commercial organization is included in a presentation, they are only permitted to attend their session, not the full meeting unless they are commercial exhibitors. There are a limited number of commercial exhibitor spaces available. This is the only option for commercial organizations to attend the full meeting. All commercial exhibitor requests and questions about non-AAMC member attendance should be addressed to Heather Sacks at [hsacks@aamc.org](mailto:hsacks@aamc.org) for more information.

Only proposals submitted on this submission website will be reviewed.

Additional documentation is not accepted and will not be reviewed.

If submitting multiple proposals, please submit each proposal individually. You will receive a confirmation email for each proposal.

**Conference fees, travel, and lodging**

Speakers and poster participants are responsible for registering in advance of the conference, paying the full registration fee and securing and paying for travel and lodging.

**Review Criteria**

Proposals will be evaluated based on the following criteria:

1. Importance and timeliness of the topic
2. Clarity of writing and organization of ideas.

3. Adaptability – can these ideas be implemented at another institution?
4. Appeal to a broad audience

#### **Submission Information**

1. **DEADLINE:** The deadline for electronic submission of proposals is **December 5, 2025, at 11:59 p.m. PST**. The submission website will automatically close at midnight.
2. **SUBMISSION LIMIT:** There are no restrictions on the number of proposals you may submit.
3. **CHARACTER LIMITS:** The titles for both types of submissions are limited to 90 characters. Do not put your title in quotation marks. The short descriptions for both types of submissions are limited to 800 characters. These character counts include all text, including spaces and special characters. If your proposal is accepted, the title and short description you submit will be used in the meeting program.
4. **PRESENTATION TYPE AND CATEGORY:** You will be asked to select the appropriate presentation type and content category for your submission.
5. **SPEAKER INFORMATION:** You will be asked to enter all the institutional affiliations of your submitters and speakers. Only speakers who will be onsite at the conference should be added to the submission. The AAMC will communicate directly with the primary speaker/contact.
6. **SUBMITTING YOUR PROPOSAL:** You may save your proposal at any point and return to where you left off before submitting your proposal (prior to the deadline). Once you have submitted your proposal, you will receive a confirmation email.
7. **NOTIFICATION:** Submitters will be notified of acceptance decisions by late January 2026.