

Video Requirements Checklist

We recommend you follow this checklist to ensure you meet the video requirements when submitting a video.

1. Have you spoken at an ATD event? (OrgDev Conference or International Conference & EXPO 2019-2025)

YES

NO

If you answered "No," then you must submit a video. Please see the checklist below. If you check everything on the list, your video meets the requirements.

- o Video must be at least 60 seconds (1 minute) long.
- o Video needs to demonstrate you speaking to a live audience or group at an inperson or virtual event.
- o Video does not need to be similar to the proposal you submitted. It just needs to show you speaking to an audience.
- o Video must be in English.
- o Video should not be an interview or marketing piece.
- o Video should not be a marketing reel.
- o Video does not need to include all speakers on the proposal submitted.
- o Video must be submitted as an attachment. We only accept videos as attachments in the call for proposals (CFP).

NOTE: If you do not have a video on hand. You can pull a group of people together and create the video for your submission. It can also be of you speaking to a group in a virtual setting. Please refer to the above items.

New ATD Speakers ***must*** submit a video.

We do not accept video links. If you have a link, we recommend that you convert it into a file, and then providing us with an attachment.

If you do not meet the video requirements, your proposal will be eliminated from final consideration.

***If you have trouble uploading a video file, please email speakers@td.org for assistance.

***ALL speakers are welcome to submit a video, even if you have spoken at ATD previously.